

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074
**3:00 p.m., Wednesday, March 2nd,
2022**

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

- I. **Call to Order** – Chairman Steve Keeffer called the March 2nd, 2022 Board of Directors meeting to order at 3:01 pm.
2. **Roll Call** – was answered as follows: Present – Steve Keeffer, Paul Hartman, Ron Smith, Kevin Reibel, Don Crawford, Bill McFadden, Bill Wright

Absent: Bill Robinson

Staff present: Mara Roche, Rob Davies.

Others present: Amiee Martelle (Riverport Railroad), Barry Steinberg (Kutak-Rock), Ed Britten (USFWS), Linda Balcom (Balcom Environmental).

Attorney Phil Jensen was present.

3. **Pledge of Allegiance** was recited
4. **Agenda Additions** – None.
5. **Approval of Meeting Minutes** – Draft meeting minutes of the meeting held on February 2nd were presented for review. **Paul Hartman made a motion to approve the minutes. Kevin Reibel seconded. Motion passed unanimously by voice vote.**
6. **Old Business**
7. **Grant Update** – Mrs. Balcom said six of nine tasks slated for completion have been started. The Market Analysis is scheduled to be received by the latter part of March. GIS Mapping has also significantly been completed. Land Use Controls document has been submitted to the LRA in

draft form. The Environmental Analysis is also underway and a draft will be submitted soon.

Transition Planning – No update.

8. New Business

A. Bills over \$2,500: None.

Staff Reports

1. Executive Director

Report/issues updates – Mrs. Roche reported that she had reached out to Johnson Mowing with regard to summer mowing. Johnson Mowing said they would leave their prices the same as 2021, at \$20.50 per acre.

Mr. Wright made a motion to accept the bids from Johnson Mowing. Mr. McFadden seconded. The motion passed unanimously by roll-call vote.

Mrs. Roche reported that the LRA's Workman's Compensation policy was renewed it came in at \$458 for the year, about \$50 less expensive. The LRA's property and general liability policy was submitted by the agents and that cost should be known by the next board meeting.

Mrs. Roche mentioned that NWILED has contracted the services of a drone photographer to take drone footage of the depot property for the NWILED welcome pack for Carroll County. Mrs. Roche said that the drone operator had been briefed on the protocols and would perform the work on March 8th, 2022.

Mrs. Roche said she had received a call from Hanover Fire Protection district expressing their frustration that Savanna Fire Department has been responding to calls at the depot since the calls are switched through Maquoketa call center. Mrs. Roche asked Mr. Smith if he would be willing to speak with the departments to get to the bottom of the matter. By all accounts the matter seems to be related to the cellular telephone service provision in the area.

- A. Correspondence – None
- B. Property transfers – Mrs. Roche reported that the LRA is still working with the USACE and its surveyor to understand the historical road transfer methodology. The Army is working hard to get the deed of transfer and survey to the LRA by the end of March.
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- C. Employment report – Stable at 61.
- D. Water & Sewer – None.
- E. Internship – None.
- F. Additional Update – None
- G. Deputy Director – Mr. Davies briefed the board on the USDA’s Climate Smart Commodities grant program as it pertained to the effort to establish industrial hemp fiber as a rotational commodity crop in the region. Mr. Davies emphasized the potential for Savanna Industrial Park to develop into a processing, research and development hub.

Mr. Davies also added that he had visited the Port of Paducah to begin negotiations around establishing an American Marine Highway corridor with that port with the goal of facilitating the transfer of goods between Paducah and Savanna.

Mr. Smith asked Mr. Davies if the UMRIPD was aware of these developments. Mr. Davies said they were. Capt. Stier confirmed that the UMRIPD was aware.

- H. Bookkeeping – A pay request was submitted to OEA for the amount of \$22,809.55.

- a. A CD will become due in April for around \$93,000.

- b. Bank Account Balances – As of 02/28/22 the bank account balance is \$492,042.68.

- c. Cash flow – Cash flow for the month of February: Income \$59,141.84
Expenses: \$62,485.88. **Deficit of -\$3,344.04.**
- d. Budget update for March: Income \$131,619.72
Expenses \$196,215.66
Deficit of \$64,596.49
- e. Water/Sewer Income and Expenses: To be provided next month.

D. Outstanding Invoices – None.

D. Board of Directors Reports

- 1. Foreign Trade Zone #271 – None.
- 2. Enterprise Zone – None.
- 3. Other directors' reports – None.

E. Attorney's Report – Mr. Jensen said that he had nothing to report in open session. Mr. Hartman proposed a motion listing all board resolutions that could be displayed on the website. Mr. Jensen agreed that he would prepare a resolution to reflect Mr. Hartman's proposal.

Reports to the Board

- A. Site Manager / BRAC Environmental Coordinator – None.
- B. Tenants – Ms. Martelle noted that the price of oil was rising and that all the railroad ties from recent tie work had been removed.
- C. UMRI Port District – Capt. Stier said that the UMRIPD had advertised the RFP for its master planning.
- D. USFWS – Mr. Britten reported vandalism of the USFWS overlook, clearing of limbs on river road, DNR sharpshooting and controlled burning.
- E. Water/Sewer Operator Update – None

F. NWILED – Mrs. Martelle reported that Ms. Legel was no longer with NWILED. Mr. Schmit would serve as interim executive director. Mr. Smith mentioned that NWILED would host manufacturing day on April 6th.

G. Guests – None.

9. Public Comments – None.

10. Executive Session – Mr. Wright made a motion to enter executive session as permitted for the following under: ILCS 120/2 Open Meetings Act, section C.

(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

The motion was seconded by Mr. Smith. The motion passed unanimously by roll-call vote. The board entered executive session at 3:51p.m.

Mr. Wright made a motion to return to open session. Mr. Hartman seconded. The motion passed unanimously by roll-call vote. The board re-entered open session at 4:07.

11. Motions from Executive Session (if any) – Mr. Wright made a motion to open Executive Session minutes from September 17th, 2014, May 6th, 2016 and August 5th, 2016 to the public. Mr. Reibel corrected, indicating the latter dates were for 2015. Mrs. Roche affirmed. Mr. Wright amended his original motion. Mr. McFadden seconded the amended motion. The amendment to the motion passed by voice vote. The amended motion passed unanimously by roll-call vote.

12. Adjournment – Mr. Reibel made a motion to adjourn the meeting. Mr. Crawford seconded. The motion passed by voice vote. The meeting adjourned at 4:15 p.m.