

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074
3:00 p.m., Wednesday, December 4th, 2019

I. Call to Order – Chairman Steve Keeffer called the December 4th, 2019 Board of Directors meeting to order at 3:00 pm.

2. Roll Call – was answered as follows: Present – Don Crawford, Paul Hartman, Steve Keeffer, Bill Robinson, Kevin Reibel. Absent – Ron Smith, Bill Wright.

Bill McFadden called in to the meeting via telephone.

Staff present: Mara Roche, Rob Davies. Others present: Attorney Paul Jensen, Tim Schoenig (Water/Sewer Operator), Amiee Martelle (Riverport Railroad).

3. Pledge of Allegiance was recited

4. Agenda Additions none

5. Approval of Meeting Minutes – Draft meeting minutes for November 19th Board of Directors meeting were presented for review. **Paul Hartman made a motion, seconded by Don Crawford, to approve the November 19th meeting minutes as presented. Motion passed by voice vote.**

6. Old Business

A. Grant Update – Transition Plan: No updates at this time. Mrs. Roche stated that the LRA staff is still awaiting the delivery of the transition plan and accompanying bathymetry and hydrology studies concluded in the summer.

7. New Business

A. Bills over \$2,500: None

B. Approval of the Five-Year Capital Improvement Plan: Mr. Schoenig commented saying that the cost for the sewer line pumps would amount to about \$10 500 per pump and that two pumps were needed.

Mr. Hartmann made the motion to approve the Five-Year CIP, Mr. Reibel seconded the motion. The motion passed by voice vote.

- C.** Election of Officers for 2020: Mr. Robinson made a motion to keep the same slate of officers. Mr. Hartmann seconded the motion. Mr. Keeffer would remain chairperson and Mr. Crawford serve as vice-chair. The motion passed by voice vote.
- D.** 2020 Board Meeting Dates and Holiday Schedule: The meeting dates and holiday schedule for 2020 was presented. Mr. Hartmann made the motion to approve the dates as listed. Mr. Crawford seconded. The motion passed by voice vote.

Staff Reports

1. Executive Director

a. Report/issues updates – Mrs. Roche said that the only issue to be brought forward would be the discussion held with Mr. Scott Lombardo regarding the potential of installing solar on Mr. Lombardo’s buildings to possibly power the sewer treatment plant and pump house. Mrs. Roche said that a meeting with Jo-Carroll Energy has been scheduled for December 13th to explore.

Mrs. Roche added that she had asked Mr. Lombardo for a proposal. Mr. Lombardo provided a brief project summary that was shared with Mr. Jensen and Mr. Keeffer.

Mrs. Roche said that LRA staff would continue to work with Mr. Lombardo to understand the potential viability of the project.

Mrs. Roche also added that she would meet with the US Army Corps of Engineers in Rock Island to brief them on the potential development at the depot on December 5th.

Mrs. Roche also added that she and Mr. Davies had met with Mrs. Branden Villalona at MARAD in St. Louis in late November to assist with state strategic planning.

b. Correspondence – None.

c. Property transfers – Mrs/ Roche said that she would meet with Mr. Jensen to finalize two transfers. There are no new transfers. Mr. Jensen added that the continued property moratorium be added to the agenda for the January meeting.

d. Employment report – November 2019 employment report: 80 employees, November 2018, 100.

2. Deputy Director – Mr. Davies said that the meeting with Mrs. Villalona was positive and that Mrs. Villalona was interested in development ideas around renewable energy and pointed out some avenues for possible funding of such projects.

Mr. Jensen wanted to know whether potential issues with regard to the Department of Fish and Wildlife were discussed at the meeting. Mrs. Roche said that these matters were touched on.

3. Bookkeeping

a. Bank account balances – As of 11/30/19: \$701,816.29

b. CD Transfers – A CD will become due on December 7th, 2019 and that LRA staff will investigate the best rates.

c. Cash flow – Income for the month of November, 2019: \$5,932.65. Expenses for the month of November, 2019: \$99,145.27. The majority of the expenses (\$82,000) were for a payment to a consultant and will be reimbursed. Monthly loss of \$93,212.62.

d. Budget update – Income to date: \$194,399.33
Expenses to date: \$439,467.64 FY deficit: **\$-245,068.31.**

e. Water/Sewer Income vs. Expenses –

Income year to date: \$16,689.21
Expenses to date: \$53,176.54.

Yearly deficit: **-\$36,487.33.**

f. Outstanding Invoices – There is one property owner with an outstanding water/sewer invoice.

D. Board of Directors Reports

1. Foreign Trade Zone #271: none.
2. Jo-Carroll Enterprise Zone: - none

3. Other directors' reports - none

E. Attorney's Report:

- C Street Easement – no update

F. Other new business - none

8. Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – Mrs. Roche said that the USACE, Mobile District will handle the Environmental Impact Statement for the Site 20/Fish 5.

B. Tenants – Amiee Martelle (Riverport Railroad) reported that they have a waiting list for rail cars. She added that one of the owners would be at the site for a meeting in a few weeks.

C. UMRI Port District – Mr. Davies said that the UMRIPD would have their next meeting on December 11th.

D. USFWS – none

E. Water/Sewer Operator Update - Mr. Schoenig reported that the fire hydrant damaged by an employee of Rescar has been replaced with a new hydrant. Rescar will cover the costs.

The utility pole at the sewer plant is close to being replaced by Jo-Carroll Energy.

The board thanked Mr. Schoenig for bringing venison sausage, cheese and crackers to the meeting.

F. Guests - none

9. Public Comments - none

10. Executive Session as permitted for the following under: N/A

11. Motions from Executive Session, if any - none

12. Adjournment – 3:36 pm Mr. Hartman made a motion, seconded by Mr. Reibel, to adjourn the December 4th, 2019 Board of Directors meeting. Motion passed by voice vote.