

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074
3:00 p.m., Wednesday, January 8th, 2020

1. Call to Order – Chairman Steve Keeffer called the January 8th, 2020 Board of Directors meeting to order at 3:01 pm.

2. Roll Call – was answered as follows: Present – Don Crawford, Steve Keeffer, Bill Robinson, Kevin Reibel, Bill Wright. Absent – Paul Hartman, Ron Smith.

Bill McFadden called in to the meeting via telephone.

Staff present: Mara Roche, Rob Davies. Others present: Tim Schoenig (Water/Sewer Operator), Amiee Martelle (Riverport Railroad), Alan Anderson (USFWS), Emily Legel (NWILED).

Attorney Paul Jensen called into the meeting by telephone.

3. Pledge of Allegiance was recited

4. Agenda Additions none

5. Approval of Meeting Minutes – Draft meeting minutes for December 5th, 2019 Board of Directors meeting were presented for review. **Kevin Reibel made a motion, seconded by Don Crawford, to approve the December 5th, 2019 meeting minutes as presented. Motion passed by voice vote.**

6. Old Business

A. Grant Update – Transition Plan: No updates at this time. Mrs. Roche stated that the LRA staff is still awaiting the delivery of the transition plan and accompanying bathymetry and hydrology studies concluded in the summer.

Mrs. Roche added that the subcontractors, Eco Analysts, responsible for the studies provided preliminary information to the USFWS in mid-December.

Mrs. Roche added that the Transition Planning document is in its final draft stage and that Mrs. Linda Balcom of Balcom Environmental will be visiting with members of both the LRA and UMRIPD boards in the next few days to gain their input into the draft plan and process.

Mrs. Roche continued that Mrs. Jeanette Musil of OEA was in touch with her to get an update on the process.

Mrs. Roche and Mrs. Musil discussed that the Army was looking at performing an Environmental Assessment instead of an Environmental Impact Statement, so there were still some discussions to be had with the Army in this regard.

Mrs. Roche added that once the hydrology and bathymetry report had been finalized, an additional funding request could be submitted to OEA for reuse planning.

Year-end reporting to OEA has been submitted, Mrs. Roche said.

B). Review and Extension of Resolution 36 – Resolution Adopting a Temporary Moratorium on the Sale of LRA Property Pending Study of New Reuse and Business Plan and LRA Succession Plan: Mrs. Roche said that Mr. Jensen advised that no action needed to be taken at this time. Mr. Wright made a motion to table the matter, with Mr. Robinson seconding. The motion passed by voice vote. The matter was tabled.

7. New Business

A. Bills over \$2,500: None

Staff Reports

1. Executive Director

a. Report/issues updates – Mrs. Roche said she and Mr. Scott Lombardo met with Jo-Carroll Energy in order to explore the feasibility of installing solar panels on Mr. Lombardo's buildings to potentially power the sewer treatment plant and pump house. Mrs. Roche said that the only way to do this would be to install solar installations on each of the buildings and that this would likely not be cost-effective, as a single installation would constitute net-metering which would not be acceptable to Jo-Carroll Energy.

b. Correspondence – None.

c. Property transfers –

d. Employment report – January 2020 employment report:
80 employees, January 2019, 102.

2. Deputy Director – Mr. Davies said that discussions were continuing with ILDOT to secure grant funding for strategic planning, Mr. Davies added that two meetings with MARAD in St. Louis were held in order to assist with the process. The process would be ongoing and ILDOT has been helpful in assisting staff to determine the scale of the project. Mrs. Roche added that she had met with the Rock Island District of the USACOE and discussed the project with them also. Mrs. Roche said that USACOE was helpful and supportive.

Mr. Davies mentioned that retired Col. Robert Sinkler was planning to establish a Port Statistical Area for the Upper Mississippi. This would be useful and beneficial in establishing tonnage and freight data for the river and in so doing creating a greatly prioritized funding for the area.

3. Bookkeeping

a. CD Transfers – A CD became due on December 7th and was moved to Dupaco Credit Union from TBK Bank at a rate of 1.95% APR. Another CD would become due on January 10th and this will likely be renewed with Milledgeville State Bank at a rate of 1.7% APR.

b. Cash flow – Income for the month of December, 2019: \$5,220.50. Expenses for the month of December, 2019: \$19,499.44. Of the expenses, \$8 000 would be claimable from OEA.

c. Water/Sewer Income vs. Expenses –

Income for December, 2019: \$1,396.58

Expenses for December, 2019: \$4814.45.

A portion of the expenses was tied to a hydrant damaged by Rescar, Rescar is being billed for the costs to the order of \$3,600.

D. Board of Directors Reports

1. Foreign Trade Zone #271: Mr. Robinson noted that the FTZ Board would meet on January 8th. Mr. Robinson stated that Mr. Andy Mills would replace Mr. Steve McIntyre as chairperson.

2. Other directors' reports - none

E. Attorney's Report - none

F. Other new business - none

8. Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – None.

B. Tenants – Ms. Amiee Martelle (Riverport Railroad) reported that they filled a large sinkhole in the 700 area. Mr. Keeffer wanted to know whether anyone knew what caused it, Mr. Schoenig said that it looked as though a stormwater fixture may have failed causing the sinkhole. Mrs. Martelle said she was told that Rescar corporate would be at the depot in mid-January.

C. UMRI Port District – none.

D. USFWS – Mr. Alan Anderson said that USFWS were close to completion on the new access road to the scenic area at a cost of \$1.6-million.

E. Water/Sewer Operator Update - Mr. Schoenig reported that the fire hydrant damaged by an employee of Rescar has been replaced with a new hydrant. Rescar will cover the costs.

Mr. Schoenig added that all the water meters had been read and all the information had been relayed. Mr. Schoenig said that a window had been broken at a wellhouse in the 700 area – Mr. Schoenig said it would be a simple fix and that he would replace the window.

F. Guests - none

9. Public Comments – Ms. Emily Legel of NWILED said that her organization was working on a five-year strategic plan and asked that anyone with input should contact her.

10. Executive Session as permitted. Mr. Robinson made a motion to move to Executive Session as permitted for the following under: ILCS 120/2 (c) (21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Mr. Reibel seconded the motion. Executive session started at 3:31. Mr. Wright made the motion to come out of executive session, it was seconded by Mr. Robinson. Motion passed by voice vote. The board emerged from Executive Session at 3:33.

11. Motions from Executive Session, if any – Mr. Robinson made the motion to not open any minutes from executive session at this time. The motion was seconded by Mr. Wright. The motion passed by voice vote.

12. Adjournment – 3:35 pm Mr. Wright made a motion, seconded by Mr. Reibel, to adjourn the January 8th, 2020 Board of Directors meeting. Motion passed by voice vote.