

Jo-Carroll Depot LRA Board of Directors  
18901 B Street  
Savanna Depot Business, Industry & Technology Park  
Savanna, IL 61074  
**3:00 p.m., Wednesday, March 3rd, 2021**  
**Zoom Meeting**  
**<https://us02web.zoom.us/j/5791926975>**  
**Meeting ID: 579 192 6975**

**I. Call to Order** – Chairman Steve Keeffer called the March 3rd, 2021 Board of Directors meeting to order at 3:01 pm.

**2. Roll Call** – was answered as follows: Present – Steve Keeffer, Bill Robinson, Kevin Reibel, Paul Hartman, Ron Smith, Bill McFadden, Don Crawford.

Absent: Bill Wright.

Staff present: Mara Roche, Rob Davies.

Others present: Scott Lombardo, Amiee Martelle, Bill Sindlinger (Midwest 3PL legal counsel), Emily Legel (NWILED), Kevin Stier (UMRIPD), Ed Britton (USFWS), Brandon Behlke, Laura Roche (Depot Electric).

Attorney Phil Jensen was present.

**3. Pledge of Allegiance** was recited

**4. Agenda Additions** – None.

**5. Approval of Meeting Minutes** – Draft meeting minutes of the meeting held on February 3rd were presented for review. **Bill Robinson made a motion to approve the minutes. Kevin Reibel seconded. Motion passed by roll-call vote.**

**6. Old Business**

A. Grant Update – Mrs. Roche reported that there were no new grant updates. Mrs. Roche added that the grant application will be submitted once OEA gives the go-ahead.

**B. Transition Planning Update** – Mrs. Roche said that the process was moving forward and that a new grant funding opportunity had presented itself and would be investigated. Mr. Keeffer noted that there was conversation around the LRA intern. The intern, Mr. Jordan Sanchez, would visit the LRA on March 6<sup>th</sup>, 2021. Mr. Keeffer also said that some other topics to be addressed included water, wastewater and natural gas options.

## **7. New Business**

**A. Bills over \$2,500: None**

## **Staff Reports**

## 1. Executive Director

a. Report/issues updates – Mrs. Roche said that she would let the board know how the LRA intern’s visit progressed and what his tasks and duties would be.

b. Correspondence – None.

c. Property transfers – Mrs. Roche said that Mr. Jensen had sent through documentation regarding Parcel 16B which would be transferred to Eagles Landing.

d. Employment report – No change.

e. Water & Sewer – Mrs. Roche reported that the roof of the building housing the chlorine contact tank collapsed due to snow. Mrs. Roche said that the LRA insurance company is determining what the deductible will be.

f. Internship – See Transition Planning Update above

g. Additional Update – Mrs. Roche reported that Ms. Cathy Collins of the Army had retired.

1. Deputy Director – Mr. Davies reported that the Food Aggregation Working Group was moving forward well. Mr. Davies reported that he had had a call with Blackhawk Hills Regional Council as well as Ms. Legel.

## 2. Bookkeeping –

a. Bank Account Balances – As of February 28th, balances are: \$671, 033.27

- b. CD Transfers – A CD will renew March 22<sup>nd</sup>.
- c. Cash flow – Income for the month of February was: \$132,896.48

Expenses for the month of February were: \$21, 127.11.

Positive net-income for February \$111,770.

- d. Budget Update – Income for YTD is \$137,209 and expenses are \$69,306.16 for a positive net income for YTD of \$66,903.

- e. Water/Sewer Income vs. Expenses –

\$2,670.58 expenses for the month of February.

Income for the month of February was \$2,004.18.

Deficit Quarterly = **(\$5,646.34)**.

No outstanding invoices.

D. Outstanding Invoices – None.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – No meeting was held
2. Enterprise Zone – None.
3. Other directors' reports – None.

F. Attorney's Report – Mr. Jensen reported that there is no update since a meeting had been scheduled with ILDoT, but that the meeting had been cancelled due to Mr. Williamson's surgery.

Mr. Jensen reported that the proposed deed for Parcel 16B had been given to Mrs. Roche and counsel for Eagles Landing. Mr. Jensen said the conveyance should be concluded soon.

- D. Other new business – Mr. Keeffer noted that a meeting was held with Messrs. Reibel and Vandendooren regarding the roads. Mr. Hartman asked whether a letter was written to Eagles Landing, Mrs. Roche added that following the meeting mentioned above, a decision was made for the LRA’s attorney in Washington D.C. review all correspondence.

## **8. Reports to the Board**

- A. Site Manager / BRAC Environmental Coordinator – None.
- B. Tenants – Mrs. Martelle said that railcars are leaving and Riverport is not full on storage.
- C. UMRI Port District –
- D. USFWS – Mr. Britten announced that Mr. Anderson will retire on April 2nd. Mr. Britten indicated that USFWSs will not at this time be replaced with another USFWS employee.
- E. Water/Sewer Operator Update – None.
- F. NWILED – Ms. Legel provided updates on the work being undertaken by NWILED.
- G. Guests – Mr. Smith asked a question regarding culling of deer with regard to chronic wasting disease at the depot. Mr. Britton responded.

**9. Public Comments** – Mr. Reibel asked Mr. Robinson whether he would have any objection to being appointed to another term on the FTZ board. Mr. Robinson said he would have no objection.

**10. Executive Session:** - None.

**11. Motions from the Executive Session – None.**

**12. Adjournment – 3:38 pm Mr. Robinson made a motion, seconded by Mr. Smith, to adjourn the March 3rd, 2021 Board of Directors meeting. Motion passed unanimously by roll-call vote.**