

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

**3:00 p.m., Wednesday, February 4th,
2026**

JCDLRA Board Room

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

1. **Call to Order** – Chairman Steve Keeffer called the February 4th, 2026 Board of Directors meeting to order at 3:00 pm.
2. **Roll Call** – was answered as follows: Present – Steve Keeffer, Bill Wright, Bill Robinson, Kevin Reibel, Tim Wand, and Susan Jacobs.

Staff present: Mara Roche, Rob Davies. Attorney Phil Jensen was present.

Others present: Amiee Martelle (Riverport Railroad) Scott Sigman (EASE), Linda Balcom (Balcom Environmental), Ed Britton (USFWS) Brian Potempa (Ka-Ching), Debra Frost (Public), Hendrica Regez (Public), and Antoniu Achim (Public).
3. **Pledge of Allegiance** was recited.
4. **Agenda Additions** – None.
5. **Approval of Meeting Minutes** – Draft meeting minutes of the January meeting were presented for review.

Mr. Reibel made a motion to approve the minutes. Mr. Robinson seconded. Motion passed unanimously by voice vote.
6. **Old Business**

A. Grant Update – Ms. Roche noted that a contract was able to be negotiated with FOTH in their response to the Grant Writing Specialist RFP. Discussion Followed.

B. Depot Display Agreement: No update. Discussion followed.

7. New Business

A. Bills over \$2,500: - None.

Staff Reports

8. Executive Director:

Report/issues updates – Grant Specialist:

Mr. Wright made a motion to approve FOTH as the Grant Specialist for the BUILD/PIDP grant for the amount of \$40,000. Mr. Robinson seconded. Motion passed unanimously by voice vote.

A. Caretaker Agreement – Ms. Roche noted that the Request for Proposal from the Army will be arriving within the next 60 days to outline the LRA’s Caretaker Agreement Duties. Discussion followed.

B. Correspondence – Ms. Roche noted that the LRA had received correspondence from one of the owners of Riverport Railroad to address issues with site security. Discussion followed.

C. Property transfers – Ms. Roche noted that the Army is continuing to work on the transfer of Parcel 8. Discussion followed.

D. Employment report – 86.

E. Water & Sewer – None.

F. Additional Update – Ms. Roche noted that the final agreement with Jo-Carroll Co-Op had been received and signed, and that fiber extension into the industrial park would begin in March. Discussion Followed.

Deputy Director – Mr. Davies provided an update on the DOE and DCEO grants.

Bookkeeping

Bank Account Balances – As of January 30th total cash on hand: \$153,185.59. A CD will become due in April.

- a. Cash flow – Cash flow for the month of December:

Income: \$950.02.
Expenses \$41,451.58.

- b. Budget - Year to Date:

Income: \$192,318.00.
Expenses \$143,799.66.
Gain of \$48,518.34.

- c. Water/Sewer Income and Expenses:

January Income: \$0.00

January Expenses: \$3,095.71

YTD: Expenses: \$11,560.47
Income YTD: \$0.00.

YTD deficit of \$11,560.47. Actual loss \$7,789.47.

Discussion followed.

- D. Outstanding Invoices – None.

- E. Board of Directors Reports

1. Foreign Trade Zone #271 – The FTZ's first quarter board meeting will be held February 18th.
2. Enterprise Zone – None.
3. Other directors' reports – None.

- F. Attorney's Report – Ms. Roche wanted it noted under the Attorney's Report that the LRA had received a FOIA request.

Discussion followed.

G. Other New Business – None.

Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – Ms. Roche noted that the Army is compiling their response to the Public Comments on the transfer of Parcel 20. Discussion followed.

B. Tenants – Ms. Martelle provided an update.

C. UMRI Port District – Mr. Keefer provided an update. The UMRIPD board meeting scheduled for 3 p.m. on February 5th was cancelled due to lack of quorum, and the Public Hearing for the Port Proposal would continue with it's scheduled time of 5 p.m. on February 5th at the Savanna Cultural Center.

D. USFWS – Mr. Britton provided an update.

E. Water/Sewer Operator Update – Ms. Roche provided an update.

F. Guests – None.

9. Public Comments – Ms. Frost requested a repository on the documents referenced in the Parcel 20 transfer for the draft EIS. Ms. Frost was directed to contact either the Army or Tetra Tech, as they are the parties who created the draft EIS. Ms. Frost stated that she was concerned Tetra Tech would not provide her the documents, as she is not associated with the Army or the LRA. Mr. Keefer again advised Ms. Frost to contact either the Army or Tetra Tech, as the LRA did not have a part in the creation of the draft EIS. Ms. Regez elaborated, stating that the Draft EIS references multiple surveys and documents in the appendix and that they would like access to those. Ms. Roche informed Ms. Frost and Ms. Regez that the appendix documents can be clicked on when viewed online, and that will provide them a direct link to the documents requested. Ms. Frost then asked for the contact information of Todd Knuth (Army), to inquire about the draft EIS documents. Ms. Frost was provided with Mr. Knuth's email. Ms. Regez asked the board if the two port proposals that would be presented at the public hearing were connected. Mr. Keefer informed her that while the two proposals were geographically similar, they were different plans. Mr. Keefer informed all parties that the proposals would be discussed at the public hearing and encouraged all to attend.

- 10. Adjournment – Ms. Jacobs made a motion to adjourn the meeting. Mr. Wand seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 4:09 pm.