

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

**3:00 p.m., Wednesday, January 7th,
2026**

JCDLRA Board Room

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

1. Call to Order – Chairman Steve Keeffer called the January 7th ,
2026 Board of Directors meeting to order at 3:00 pm.

2. Roll Call – was answered as follows: Present – Steve Keeffer,
Bill Wright, Bill Robinson, Kevin Reibel, Tim Wand, and Susan Jacobs.

Staff present: Mara Roche, Rob Davies. Attorney Phil Jensen was present.

Others present: Amiee Martelle (Riverport Railroad), Sara Renkes (Carroll
County Engineer), Scott Sigman (EASE), Max Purchis (Property Owner),
and Ed Britton (USFWS).

3. Pledge of Allegiance was recited.

4. Agenda Additions – None.

5. Approval of Meeting Minutes – Draft meeting minutes of the
November meeting were presented for review.

**Mr. Reibel made a motion to approve the minutes. Ms. Jacobs
seconded. Motion passed unanimously by voice vote.**

6. Old Business

A. Grant Update – Ms. Roche noted that there was a response to the Grant Writing Specialist RFP. Discussion Followed.

B. Depot Display Agreement: No update. Discussion followed.

7. New Business

A. Bills over \$2,500: - None.

Staff Reports

8. Executive Director:

Report/issues updates – Ms. Roche noted that Ms. Renkes had provided the LRA with information on what the county requires for fiber installations. Ms. Roche noted that Mr. Jensen had added an addendum to reflect these requirements.

A. Environmental Services Cooperative Agreement – Ms. Roche noted that the ESCA will no longer be pursued, and that a Caretaker Status Agreement will be put in place instead. Discussion followed.

B. Correspondence – None.

C. Property transfers – Ms. Roche noted that the Army would be hosting a public meeting on the Environmental Impact Statement for Parcel 20 on January 13th at 5:30 p.m. at the West Carroll Primary School in Savanna. Discussion followed.

D. Employment report – Stable at ~70.

E. Water & Sewer – None.

F. Internship – None.

G. Additional Update – None.

Deputy Director – Mr. Davies provided an update on the DOE and DCEO grants.

Bookkeeping

Bank Account Balances – As of December 31st total cash on hand: \$199,253.66. A CD will become due in April.

a. Cash flow – Cash flow for the month of December:

Income: \$191,367.98.
Expenses \$97,506.52.

b. Budget - Year to Date:

Income: \$191,367.98.
Expenses \$97,506.52.
Gain of \$93,861.46.

c. Water/Sewer Income and Expenses:

December Income: \$0.00

December Cost: \$8,464.76

YTD: Cost \$8,464.76
Income YTD: \$0.00.

YTD deficit of \$8,464.76. Actual loss \$6,232.76.

Discussion followed.

D. Outstanding Invoices – None.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – None.
2. Enterprise Zone – None.
3. Other directors' reports – None.

F. Attorney's Report – None.

G. Other New Business – None.

Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – None.

- B. Tenants – Ms. Martelle provided an update.
- C. UMRI Port District – Mr. Keeffer provided an update.
- D. USFWS – None.
- E. Water/Sewer Operator Update – Ms. Roche provided an update.
- F. Guests – None.

9. Public Comments – None.

10. Adjournment – **Mr. Robinson made a motion to adjourn the meeting. Ms. Jacobs seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 3:30 pm.