

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

1:00 p.m., Thursday, July 25th, 2024
This meeting was held concurrently
with the that UMRIPD board meeting,
which started before the LRA
meeting.

JCDLRA Board Room

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

- 1. Call to Order** – Chairman Steve Keeffer called the July 25th, 2024 Board of Directors meeting to order at 2:12 pm.
- 2. Roll Call** – was answered as follows: Present – Bill Robinson, Bill McFadden, Don Crawford, Ron Smith, Bill Wright, Steve Keeffer and Susan Jacobs.

Kevin Reibel was not present.

Staff present: Mara Roche, Rob Davies

Others present: Linda Balcom (Balcom Environmental), Dennis Wilmsmeyer (America's Central Ports) and David Schmit (NWILED) attended in-person.

Amiee Martelle (Riverport Railroad) and Scott Sigman (HDR) attended via Zoom. Mr. Sigman attended for a short while and left the meeting at around 2:17.

Attorney Phil Jensen was in court and was not present.

- 3. Pledge of Allegiance** was recited.

4. **Agenda Additions** – None.

5. **Approval of Meeting Minutes** – Draft meeting minutes of the June 12th meeting were presented for review.

Bill McFadden made a motion to approve the minutes. Susan Jacobs seconded. Motion passed unanimously by voice vote.

6. **Old Business**

7. Grant Update – Ms. Roche noted that a pay request was submitted and that the 2025 grant was being finalized before being submitted to OLDCC.

Transition Update – Mr. Keeffer noted that the concurrent meeting was an indicator of future board action and eventual transition.

Dept of the Army Response to Eagles Landing – Ms. Roche noted that the information was included in the board packet. She noted that the consensus was that the Army would not allow cropping or agriculture on parcels that had not yet been transferred. Discussion followed.

8. **New Business**

A. Bills over \$2,500: None.

Staff Reports

9. Executive Director:

Report/issues updates –

A. Correspondence – Ms. Roche noted that the board packet contained a copy of an amended intergovernmental agreement, along with a letter of resignation from long-time board member, Don Crawford. Ms. Roche added that the board would have to consider – taking into account the difficulty with finding board members – if instead of replacing Mr. Crawford, it may be better to decrease the number of board members from eight to six. Ms. Martelle wanted to know if the tenants could have a seat on the board to fill the vacant seat. Ms. Roche noted that that would

be considered a conflict of interest. Discussion followed. The consensus was that the board would consider the matter and make a decision at a later time. Mr. Wright noted that Mr. Crawford (and his input) would be missed.

Ms. Roche gave an update on Mr. Tim Schoenig, the LRA's Water & Sewer Operator. She noted that Mr. Schoenig had been diagnosed with cancer and is undergoing treatment. Ms. Roche noted that finding a water and sewer operator was difficult but said that an interim solution had been found. Mr. Schoenig has agreed (as long as his health permits) to train and mentor Duane Brotherton – who has been working for the city of Elizabeth on water and sewer - and his assistant Brett Roche to operate the system. Discussion followed.

B. Correspondence – Ms. Roche noted that there was a letter in the board packet that she would like the board to consider voting on. The letter is addressed to Richard Ramsdale, the Chief of BRAC Branch Installation Services, requesting an Early Transfer Discussion Request to discuss the early transfer of the water and sewer systems on site. The board action would entail authorizing the chairperson to sign the request letter. **Bill Wright made a motion to authorize the signing of the letter. Bill Robinson seconded. The motion passed unanimously by voice vote.**

C. Property transfers – None

D. Employment report – 69.

E. Water & Sewer – None.

F. Internship – None.

G. Additional Update – None.

H. Deputy Director – None.

Bookkeeping

Bank Account Balances – As of June 30th total cash on hand: \$150,282.52.

A CD will be due June 20th.

a. Cash flow – Cash flow for the month of June: Income: \$1,897.03.

Expenses \$57,706.64 for a monthly deficit of **\$55,808.61**.

A payment request of ~\$64,000 has been submitted to OLDCC.

- b. Budget - Year to Date: Income \$306,404.05
Expenses \$356,502.17

Deficit of **\$50,098.12**

- c. Water/Sewer Income and Expenses:

June Income: \$1421.97
June Expenses: \$2, 928.90

Year-to-date:

Expenses: \$50, 655.40
Income: \$8, 012.51

Deficit of **\$42,342.89**.

D. Outstanding Invoices – None.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – Meeting will be held in August.
2. Enterprise Zone – There was discussion about the inactivity of the EZ.
3. Other directors' reports – None.

F. Attorney's Report – None.

G. Other New Business –

Draft Sustainability Overlay - Bill Robinson made the motion to authorize Balcom Environmental to proceed with work on the Sustainability Overlay. **Susan Jacobs seconded. The motion passed unanimously by roll-call vote.**

Orientation Presentation – Dennis Wilmsmeyer, Executive Director of America's Central Port, provided the boards with a

presentation on the role of ports, their function and how these factors may influence development at SIP. Discussion followed the presentation, with some board members remembering the first time Mr. Wilmsmeyer visited the depot in the early 2000s. Mr. Sigman asked a question about MOUs and trade agreements.

Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – None.

B. Tenants – Ms. Martelle noted that they were doing tie-work before the weather turns.

C. UMRI Port District – None.

D. USFWS – None. Mr. Britton was not present.

E. Water/Sewer Operator Update – None.

F. NWILED – Mr. Schmit noted that NWILED would be invoicing for membership.

G. Guests – None.

10. Public Comments – None.

11. Executive Session – None.

12. Adjournment – **Bill Robinson made a motion to adjourn the meeting. Ron Smith seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 3:34 pm.