Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

3:00 p.m., Wednesday, June 3rd, 2026

JCDLRA Board Room

Zoom Meeting
https://us02web.zoom.us/j/5791926975
Meeting ID: 579 192 6975

I. Call to Order – Chairman Steve Keeffer called the June 3rd, 2026 Board of Directors meeting to order at 3:00 pm.

2. Roll Call – was answered as follows: Present – Steve Keeffer, Bill Wright, Kevin Reibel, Tim Wand, and Susan Jacobs.

Staff present: Mara Roche, Rob Davies.

Attorney Phil Jensen was present.

Others present: Amiee Martelle (Riverport Railroad), Linda Balcom (Balcom Environmental), Sara Renkes (Carroll County), Ed Britton (USFWS)

3. Pledge of Allegiance was recited.

4. Agenda Additions – None

5. Approval of Meeting Minutes – Draft meeting minutes of the May meeting were presented for review.

Mr. Reibel made a motion to approve the minutes. Mr. Wand seconded. Motion passed unanimously by voice vote.

6. Old Business

A. Grant Update –The BUILD grant recipients are expected to be announced in June/July of 2026. Discussion followed.

B. Depot Display Agreement: No update.

7. New Business

A. Bills over $2,500: - None.

B. Staff Reports

1. Executive Director:

a. Report/issues updates – A property owner reported a water leak on one of the roads. The water leak has been contained and is awaiting repairs.

b. Caretaker Agreement –The scope of work remains in process with Army Contracting in San Antonio; no date has been provided for submission to the LRA. The Army has stated that the delay is due to a shortage in Contracting personnel.

c. Correspondence – None.

d. Property transfers – The deed for Parcel 8 is being drafted at USACE Real Estate Office. The Environmental Covenant is anticipated to have agency signatures by the 15th of June. The LRA will then receive a copy once signed. The Army anticipates that the deed will be sent to the LRA for review by July 15th. Discussion followed.

e. Employment report – 85.

2. Deputy Director – Mr. Davies provided an update on the DOE and DCEO grants.

3. Bookkeeping

Bank Account Balances – As of May 31st total cash on hand: $148,299.13. A CD became due on the 21st of April and was rolled over for 6 months at 3.4%.

a. Cash flow – Cash flow for the month of May:

   May Income: $93,626.25
   May Expenses $50,866.44

   Gain of $42,759.81

b. Budget - Year to Date:

   Income: $453,541.33
   Expenses $411,637.47
   Gain of $41,903.86

c. Water/Sewer Income and Expenses:

   May Income: $0.00
   May Expenditure: $9,872.32

   YTD Expenditure: $33,594.43
   Income YTD: $0.00

   YTD deficit of $33,594.43. Actual loss $23,975.43

D. Outstanding Invoices – None.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – The FTZ will have its next meeting in August.
2. Enterprise Zone – None.
3. Other directors' reports – None.

F. Attorney's Report – None.

G. Other New Business – None.

8. Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – None.

B. Tenants – Ms. Martelle provided an update.

C. UMRI Port District – Mr. Keeffer provided an update. The next UMRIPD Board meeting will be July 1st at 1 p.m.

D. USFWS – No Update.

E. Water/Sewer Operator Update – The damaged flood pump was removed and taken to a repair shop. The repair shop has provided an estimate for repair or replacement. The total to repair is quoted at $4,971 and the quote for a replacement is $6,045. Ms. Roche will determine warranties for both options.

   Ms. Jacobs made a motion to spend up to $6,045 on either a new or rebuilt flood pump. Mr. Wright seconded. Motion passed unanimously by roll-call vote.

F. Guests – None.

9. Public Comments – None.

10. Adjournment – **Ms. Jacobs made a motion to adjourn the meeting. Mr. Reibel seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 3:33 pm.