

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

**3:00 p.m., Wednesday, June 18th,
2025**

JCDLRA Board Room

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

- I. Call to Order** – Chairman Steve Keeffer called the June 18th, 2025 Board of Directors meeting to order at 3:00 pm.
- 2. Roll Call** – was answered as follows: Present – Steve Keeffer, Bill Wright, Kevin Reibel, Bill Robinson, Susan Jacobs and new board member Tim Wand, who has replaced Ron Smith.

Staff present: Mara Roche, Rob Davies

Others present: Linda Balcom (Balcom Environmental), Amiee Martelle (Riverport Railroad), Scott Sigman (EASE), Julie Bickelhaupt (Carroll County Board Chair), Sara Renkes (Carroll County Engineer), and Ed Britton (USFWS) via Zoom.

Attorney Phil Jensen was not present.

- 3. Pledge of Allegiance** was recited.
- 4. Agenda Additions** – None.
- 5. Approval of Meeting Minutes** – Draft meeting minutes of the May meeting were presented for review.

Mr. Reibel made a motion to approve the minutes. Mr. Wright seconded. Motion passed unanimously by voice vote.

6. Old Business

7. Grant Update – Ms. Roche noted that the LRA is moving forward with the water, storm sewer and wastewater inspection. Sewer lines are being televised by a service provider following smoke testing that took place earlier in the year. This work is being carried out under the LRA's grant from OLDCC. Once all the results are available, a path forward will become clearer. Discussion followed.
8. Transition Update – None.
9. New Business
 - A. Bills over \$2,500: None.

Staff Reports

10. Executive Director:

Report/issues updates – Ms. Roche noted that the Army BRAC Office had visited the site last May and that the possibility of an ESCA was considered. Mr. Davies and the LRA's legal consultant had again met with the Army at the Pentagon in March to continue the discussion. Ms. Roche noted that with all the personnel cuts at the DOD, the pace of property transfers could slow down even more. She added that it is likely to get an ESCA negotiated with the Army to keep the transfers continuing in a timely manner at the site.

- A. Correspondence – None.
- B. Property transfers – None.
- C. Employment report – 74.
- D. Water & Sewer – None.
- E. Internship – None.

F. Additional Update – None.

G. Deputy Director – Mr. Davies noted that work on the Department of Energy project would start soon, noting that most of the budget and SOPO work had been completed.

Bookkeeping

Bank Account Balances – As of May 31st total cash on hand: \$117,710.99.

A \$20 000 reimbursement is due in May from OLDCC.

a. Cash flow – Cash flow for the month of April: Income: \$72,505.44
Expenses \$83,305.43 for a monthly deficit of **\$10,779.99**.

b. Budget - Year to Date: Income \$335,435.82
Expenses \$363,904.11
Deficit of **\$28,468.29**

c. Water/Sewer Income and Expenses:

YTD: Cost \$24 373.03
Income YTD: \$9,704.36

YTD deficit of **\$14, 666.67**.

May income: \$3,347.28
May expenses: \$4,685.40

Discussion followed regarding existing water and sewer rates and adjusting the rates.

D. Outstanding Invoices – There are three outstanding water & sewer bills.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – A meeting was held June 11th.
Discussion followed.

2. Enterprise Zone – None.

3. Other directors' reports – None.

F. Attorney's Report – None.

G. Other New Business – None.

Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – The public scoping report for the EIS was finalized May 29th. The pre-draft EIS will be submitted to the Army for review June 20th. Groundwater sampling will take place in July. Parcel 8 FOST will be posted soon. Discussion followed. Ms. Renkes noted that Carroll County and the LRA have been working together to apply for grants for road maintenance and repair.

B. Tenants – Tie work is taking place and cars are coming in.

C. UMRI Port District – Mr. Keeffer provided an update on UMRIPD's progress. He noted that a meeting was held with USFWS the week prior to the meeting. An extension was sought for the UMRIPD's planning work to perform hydrology and bathymetry work. He added that the USACE had provided input also. On the CIP side, Mr. Keeffer noted that appraisals were being performed and that a certified negotiator had also been brought on board. Discussion followed.

Ms. Roche mentioned that UMRIPD is in the process of preparing for a submittal of a PIDP/Small Ports grant and would be approaching stakeholders for letters of support.

D. USFWS – Mr. Britton asked about clarification around what the DOE project is. Mr. Davies gave a brief synopsis of the project.

E. Water/Sewer Operator Update – Ms. Roche noted that nitrate testing was performed earlier in June. The results were clear/negative. This is one of the tests that have to be performed annually/biannually.

F. Guests – Ms. Martelle wanted to know when the first quarter water bills would be ready.

11. Public Comments – None.
12. Executive Session – None.
13. Adjournment – **Mr. Robinson made a motion to adjourn the meeting. Ms. Jacobs seconded. The motion passed unanimously by voice vote.**