

Jo-Carroll Depot LRA Board of Directors  
18901 B Street  
Savanna Depot Business, Industry & Technology Park  
Savanna, IL 61074

**3:00 p.m., Wednesday, May 21st, 2025**

**JCDLRA Board Room**

**Zoom Meeting**

**<https://us02web.zoom.us/j/5791926975>**

**Meeting ID: 579 192 6975**

**I. Call to Order** – Chairman Steve Keeffer called the May 21st, 2025 Board of Directors meeting to order at 3:05 pm.

**2. Roll Call** – was answered as follows: Present – Steve Keeffer, Bill Wright, Kevin Reibel, Bill Robinson, and Susan Jacobs.

Ron Smith was not present.

Staff present: Mara Roche, Rob Davies

Others present: Linda Balcom (Balcom Environmental), Amiee Martelle (Riverport Railroad), Ed Britton (USFWS) via Zoom.

Attorney Phil Jensen was present.

**3. Pledge of Allegiance** was recited.

**4. Agenda Additions** – None.

**5. Approval of Meeting Minutes** – Draft meeting minutes of the January meeting were presented for review.

**Mr. Reibel made a motion to approve the minutes. Ms. Jacobs seconded. Motion passed unanimously by voice vote.**

**6. Old Business**

7. Grant Update – Ms. Roche noted that the LRA had been awarded a \$3-million natural gas distribution grant through DCEO's Regional Site Readiness Program. Discussion followed.
8. Transition Update – None.
9. New Business
  - A. Bills over \$2,500: None.

## **Staff Reports**

### **10. Executive Director:**

Report/issues updates – 2025 Mowing: Since the LRA was unable to meet due to lack of quorum since January, a service provider for mowing in 2025 had to be formalized. Johnson Mowing had provided the service for four years and would do so again in 2025 at a rate of \$25 an acre.

2015 Water & Sewer Reporting: Jeff Ashby has been performing the reporting to EPA and IDPH for \$75/month for sewer reporting, \$25 per month for water reporting and \$36/hour for property visits. An IDPH inspection will be due soon.

Discussion followed.

**Ms. Jacobs made a motion to approve the mowing contract with Johnson Mowing for \$25 an acre. Mr. Wright seconded. Motion passed unanimously by voice vote.**

**Mr. Wright made a motion to approve the contract with Jeff Ashby for water and wastewater reporting work at the rates of \$75 per hour, \$25 an hour and \$36 an hour respectively. Mr. Reibel seconded. Motion passed unanimously by voice vote.**

JCE Co-Op Fiber Easement: Ms. Roche noted that JCE Co-Op wished to install fiber internet at the depot. Discussion followed about easements and notices.

Foth Engineering Agreement: An agreement to engage Foth Engineering to

develop a Port Infrastructure Development Grant application had to be executed. The cost would not exceed \$20 000. Discussion followed.

**Mr. Wright made a motion to formalize the agreement with Foth Engineering to develop a PIDP grant application, the cost of which was not to exceed \$20 000. Mr. Robinson seconded. Motion passed unanimously by roll-call vote.**

- A. Correspondence – None.
- B. Property transfers – None.
- C. Employment report – 68.
- D. Water & Sewer – None.
- E. Internship – None.
- F. Additional Update – None.
- G. Deputy Director – None.

### **Bookkeeping**

Bank Account Balances – As of April 30th total cash on hand: \$134,624.25. A \$20 000 reimbursement is due in May from OLDCC.

- a. Cash flow – Cash flow for the month of April: Income: \$27,171.93  
Expenses \$20,868.82 for a monthly gain of **\$6,303.11.**
- b. Budget - Year to Date: Income \$262,930.36  
Expenses \$268,598.68  
Deficit of **\$5,668.32**
- c. Water/Sewer Income and Expenses:  
YTD: Cost \$19 687.33  
Income YTD: \$6 357.08  
  
YTD deficit of **\$13, 330.25.**

A water main break occurred on the River Road. The leak was shut off. The main was 12 feet under the ground. USFWS bollards would have to be removed. The cost of the repair is not clear yet. Discussion followed.

D. Outstanding Invoices – There are still some outstanding water and sewer invoices. Discussion followed.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – A meeting date has been set for June 11<sup>th</sup>, 2025.
2. Enterprise Zone – None.
3. Other directors' reports – None.

F. Attorney's Report – None.

G. Other New Business – None.

**Reports to the Board**

A. Site Manager / BRAC Environmental Coordinator – Televising of water and sewer lines would take place in June.

B. Tenants –Riverport Railroad noted that a unit train has come in. Another train will be leaving soon. An incident occurred when a load of railroad ties shifted and fell on a truck driver. Discussion followed.

C. UMRI Port District – Mr. Keeffer provided an update on UMRIPD's progress with its Port Master Plan and Capital Improvement Grants. He noted that discussion was underway with USACE. Discussion followed.

D. USFWS – None.

E. Water/Sewer Operator Update – None.

F. Guests – None.

11. Public Comments – Mr. Reibel inquired about the military exercise that had been

held at the depot some months ago. Discussion followed.

12. Executive Session – None.

13. Adjournment – **Ms. Jacobs made a motion to adjourn the meeting. Mr. Reibel seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 3:52 pm.