

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

**3:00 p.m., Wednesday, November
13th, 2024**

JCDLRA Board Room

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

- I. **Call to Order** – Chairman Steve Keeffer called the November 13th, 2024 Board of Directors meeting to order at 3:02 pm.
2. **Roll Call** – was answered as follows: Present – Steve Keeffer, Ron Smith, Bill Wright, Kevin Reibel, Susan Jacobs and Bill Robinson.

Staff present: Mara Roche, Rob Davies

Others present: Linda Balcom (Balcom Environmental), Ed Britton (USFWS), Amiee Martelle (Riverport Railroad) and Tim Schoenig (Water & Sewer Operator), Scott Sigman (IL Soybean Association) via Zoom.

Attorney Phil Jensen was not present.

3. **Pledge of Allegiance** was recited.
4. **Agenda Additions** – None.
5. **Approval of Meeting Minutes** – Draft meeting minutes of the October 30th meeting were presented for review.

Kevin Reibel made a motion to approve the minutes. Ron Smith seconded. Motion passed unanimously by voice vote.

6. **Old Business**

7. Grant Update – None.

8. Transition Update – None.

9. New Business

A. Bills over \$2,500: None.

Staff Reports

10. Executive Director:

Report/issues updates – None since the last meeting. Ms. Roche did note that some responses/payments were received from tenants that had been in arrears for water and sewer services.

A. Correspondence – None.

B. Property transfers – None.

C. Employment report – 67.

D. Water & Sewer – None.

E. Internship – None.

F. Additional Update – None.

G. Deputy Director – Mr. Davies gave an update on progress with the renewable energy grant and project. He noted that the project would kick off in the first quarter of 2025.

Bookkeeping

2025 Draft Budget – Ms. Roche presented the draft budget for 2025 to the board.

Bill Robinson made a motion, seconded by Susan Jacobs, to approve the 2025 draft budget. The motion passed unanimously by roll-call vote.

Bank Account Balances – As of October 30th total cash on hand: \$175,729.25

a. Cash flow – Cash flow for the month of October: Income: \$5,917.78
Expenses \$45,855.58 for a monthly loss of **\$39,937.80**

b. Budget - Year to Date: Income \$508,269.11
Expenses \$572,529.05
Deficit of **\$64,260.92**

c. Water/Sewer Income and Expenses:

October Income: \$5,442.62
October Expenses: \$3,219.69

Year-to-date:

Expenses: \$61,461.33
Income: \$10,981.08

Deficit of **\$48,257.38**

D. Outstanding Invoices – See above.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – A meeting will be held in December.
2. Enterprise Zone – None.
3. Other directors' reports – None.

F. Attorney's Report – None.

G. Other New Business – None.

Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – Ms. Roche noted that the LRA received a Determination of Proposed Action from the Army regarding PFAS investigations. Ms. Balcom provided additional information regarding the process. Discussion followed.

B. Tenants – A unit train will be leaving. Most of Riverport Railroad’s employees will be hunting.

C. UMRI Port District – A meeting was held with IDoT regarding the CIP grant.

D. USFWS – Mr. Britton noted that the USFWS disabled and youth hunts will take place on November 15th and 22nd, respectively. Discussion followed.

E. Water/Sewer Operator Update – Mr. Schoenig noted that a meeting would be held with Balcom Environmental and other contractors regarding the Water & Sewer Evaluation.

F. NWILED – None.

G. Guests – None.

11. Public Comments – None.

12. Executive Session – None.

13. Adjournment – **Mr. Robinson made a motion to adjourn the meeting. Mr. Reibel seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 3:33 pm.