

**AUGUST 31, 2021**  
**REQUEST FOR PROPOSALS**  
**REUSE PLANNING CONSULTANT**

The Jo-Carroll Depot Local Redevelopment Authority (LRA) was created by Intergovernmental Agreement under Illinois State Statute 30 ILCS 350/3, and thus is an instrumentality of local government and a unit of local government as defined by 2 CFR 200.64 for the purposes of funding through a Section 12.607 Grant.

**Request for Proposals**

The LRA is soliciting Requests for Proposals (RFPs) for consultants who may have previous experience with Base Realignment and Closure (BRAC) bases, to provide reuse planning assistance.

Pursuant to BRAC law, the LRA will prepare a community-driven redevelopment plan and a homeless accommodation submission for Parcel 20.

This project will require communication with additional consultants to include: Specialized Legal, and consultants hired to work with the Upper Mississippi River International Port District for a Master Planning Project.

**Background of Savanna Army Depot and the LRA**

The Savanna Army Depot Activity (SVDA) site is a 13,062 acre installation located on the eastern bank of the Mississippi River, spanning Carroll and Jo Daviess Counties, and approximately 7 miles north of Savanna, Illinois.

The property was purchased by the U.S. Army in 1917 and was used as a proof and test facility for artillery guns and ammunition. Operations at the installation expanded with the addition of ordnance storage facilities and facilities for loading and renovating shells and bombs. In 1972, ammunition maintenance and supply operations were reduced. The last mission of the installation was to receive, store, issue and demilitarize conventional ammunition and general supplies. In addition, the depot was responsible for manufacturing, procuring, and maintaining ammunition peculiar equipment (APE) and repair parts for worldwide U. S. Department of Defense (DOD) support. It also provided ammunition and explosive quality assurance (QA) for conventional ammunition, guided missiles, large rockets, ammunition components, explosives, and packing material.

The SVDA was designated a National Priorities Listing (NPL) site July 1987.

SVDA was selected for closure as part of the 1995 Base Realignment and Closure (BRAC) and was officially closed March 18, 2000.

An Intergovernmental Agreement between Carroll and Jo Daviess counties established the Jo-Carroll Depot Local Redevelopment Authority (LRA) in 1995. The LRA completed their Reuse Plan and Implementation Strategy in 1997 and submitted the plan as part of a no-cost economic development conveyance (EDC) in 1998, which was rejected. A Supplemental Business Plan and EDC application were submitted in 1999. During this process the planning LRA transitioned to an implementing LRA. The LRA Board of Directors is comprised of 8 members and since the property spans two counties (Carroll and Jo

Daviess), 4 members are appointed by the Carroll County Board Chairman and 4 members are appointed by the Jo Daviess County Chairman.

A Memorandum of Agreement (MOA) between the Army and the LRA for approximately 3,000 acres under a no-cost EDC was finalized in August 2003, resulting in the first transfer of property. The MOA lists the date of final transfer as no later than the end of FY07, subject to completion of the required environmental remediation activities.

The Army still holds approximately 1,900 acres, in various stages of cleanup, which will be transferred to the LRA. The LRA is funded solely by the sale and lease of property and has been forced to divert funds for major infrastructure improvements and redevelopment to simply maintaining property and utilities (water/sewer) along with minimal staffing. The most recent transfer schedule indicates the final transfer date of all remaining property by 2023. A majority of the property in the MOA is either under a lease-purchase agreement with developers or businesses, OR, has already transferred from the LRA by deed based on a business plan that included job creation.

The remaining 10,062 acres are not a part of the MOA between the Army and the LRA and will be transferred from the Army as follows: 9,000 + acres are being transferred to the United States Fish and Wildlife Service (USFWS) for uses consistent with its mission and all 9,000 + acres have been added to the Upper Mississippi River National Wildlife Refuge and identified as the Lost Mound Unit. Stakeholders for the remaining land are the United States Corp of Engineers (COE) and the Illinois Department of Natural Resources (IDNR).

The LRA recently completed an Updated Reuse and Business Plan (2018) as well as a Market Analysis for Barge Feasibility. A recommendation from that plan was to investigate the ability to load and unload barges at the facility.

During this process, the Department of the Army published a Notice of Excess Property for a 132 acre parcel that would provide direct access to the backwaters of the Mississippi River.

Subject to funding, the LRA will proceed forward with a Reuse Plan for the 132 acre parcel.

### **Proposal Guidelines**

This Request for Proposal represents the requirements for an open and competitive process. Proposals will be accepted until 4:30 pm CST September 15, 2021. Any proposals received after this date and time will be returned to the sender. All proposals must be signed by an official agent or representative of the firm submitting the proposal.

All costs must be itemized to include an explanation of all fees and costs.

The project is subject to federal appropriations. Therefore, the contractor must guarantee that all proposal terms, including cost, will remain firm a minimum of 100 days following the deadline for submitting proposals.

Anticipated review of proposals: September 16, 2021

Anticipated Board Decision on Consultant: September 22, 2021

Anticipated date of start: October 1, 2021

Contract terms and conditions will be negotiated upon selection of the successful bidder for this RFP. All contractual terms and conditions will be subject to review by the LRA legal department and will include scope, budget, schedule and other necessary items pertaining to the project.

### **Project Purpose and Description**

The Jo-Carroll Depot Local Redevelopment Authority (LRA) is seeking specialized contractual services that will assist with the redevelopment of the Savanna Depot Park. The focus of the LRA has been to create quality employment primarily by leasing and selling property to businesses and industries that create jobs and by supporting the business and marketing efforts of the Savanna Depot Park tenants. Due to environmental concerns and federal agency delays, only 1/3<sup>rd</sup> of the property has been transferred to the LRA. This adversely impacts the financial viability of the region and makes local redevelopment efforts challenging. Nineteen years have elapsed since the LRA prepared its initial Reuse Plan and market conditions have changed significantly during that timeframe. Revenue has not been realized as originally projected as a result of delayed property transfers. The LRA recently completed and updated Reuse and Business Plan.

As a result of our assessment of the recently completed plan, we have identified a path forward that we believe represents the highest and best use of the property, notwithstanding the hurdles inherent in achieving success. Investigation that leads to a Reuse Plan for the 132 acre parcel is part of the path to success. The implications of achieving success in this regard are many and complex.

An August 2017 Draft Economic Impact Scenarios of a Savanna Barge Terminal funded by OEA provided a potential low and high scenario and waterborne tonnage, not tied specifically to forecasts of the commodities. This cargo impact model was designed as a tool to test the sensitivity of impacts to changes in such factors as waterborne tonnage levels, port productivity and work rules, new port facilities development and the introduction of new barge service. It can also be used to assess the economic benefits of increased maritime activity due to infrastructure development and the opportunity cost of not undertaking specific maritime investments such as dredging, new terminal development or warehouse development. According to the analysis, the impact of potential cargo volume at a barge terminal at Savanna Depot Park would generate significant economic impacts in the regional economy even at a low scenario which assumes 50,000 tons of scrap/steel and 50,000 tons of grain.

The available 132 acres is relatively flat, provides access by slough to the main channel of the Mississippi River, and with additional dredging, has the potential for development as a barge port and/or barge repair facility. Because of the suitability for such maritime use, the potential to create jobs and tax revenue, and the dedicated commitment to such use, the LRA has been in dialogue with U.S. Department of Maritime Administration (MARAD) personnel at the regional and national level. The LRA has received encouragement for port development, and support for a MARAD sponsored public benefit conveyance (PBC) for port use. Without this 132 acres, the opportunity for a barge port would be effectively precluded by geographical features and competing incompatible ownership interests. It is the recent availability that presents the increased opportunity for development of a barge/port facility.

As part of the Updated Reuse and Business Plan, the LRA commissioned a Barge Feasibility Market Analysis to assess the potential for market/interest viability in the development of a barge facility/port at the former SVDA. This analysis dated May 30, 2017, identified regional cargo flows by medium (water, rail, road), the market feasibility of a barge terminal at the former SVDA, and performed a competitive market analysis. Due to the potential need for dredging and to determine the best site for

the placement of a proposed barge/port facility, the LRA commissioned a unionid (mussel) survey to determine if unionoids are present within the access area of the two potential sites and in the slough where dredging could be required for access or potential impact by barge dock development. In conclusion, a bed harboring a State and Federally endangered mussel was present within the study area. Although the mussel bed extends within and between the two sites being considered, it appears the 132 acre site would likely impact the bed less.

The Barge Feasibility Market Analysis and the results of the updated Reuse and Business Plan identify the potential opportunities and the constraints associated with the development of a barge port. The most significant advantage in developing barge port capacity derives from the immediate adjacency to the Mississippi River, a natural transportation corridor without equal in the United States, cutting through the Heartland of one of the most productive agricultural regions in the world. The data from the Barge Feasibility Market Analysis demonstrates that the volume of commercial activity on the river, the domestic and overseas movement of agricultural products on the river, and the regional marine logistical support for industrial and agricultural activity represent growth potential that will support the investment necessary to bring a new, 21st Century barge port facility into reality. The ability to access this corridor from Savanna Depot Park will depend on the LRA's ability to harness a number of opportunities, build a coalition of regional and national interests, and navigate the federal regulatory process. The investment necessary will require participation by end users from the agricultural business industry, rail shippers and operators, barge operator entities, and public financing. This suggests a public/private venture with possible support from MARAD (barge port, dredging), Department of Agriculture (infrastructure improvements, water and sewer) and the Upper Mississippi River International Port District (UMRIPD), a State created agency with broad bond and tax authority.

The LRA is currently working through a Transition Planning exercise that includes the Upper Mississippi River International Port District as a possible successor.

#### **Scope of Work:**

The LRA will require the assistance of a consulting firm to accomplish the following Scope of Work:

#### **Notice of Interest Review and Analysis:**

- The consultant will review the January 17, 2018 Federal Register that lists the parcel as surplus property, the LRA's public notice for the Availability of Surplus Federal Property and one (1) Notice of Interest received.

#### **Economic Diversification Marketing Study and Technical Support for Reuse and Grant Analysis:**

- The consultant will review the 2018 Market Feasibility Analysis and further identify niche markets in the region and along the Mississippi River. The market, economic conditions and regional impact of a multi-modal facility (roads, rail, barge) will determine if we are able to diversify this development from regional competition.
- Technical Support will also require the consulting firm to research and assemble information needed for future grant solicitations to carry out development. Identify funding opportunities to implement the plan and assist in assembling proposals for future grant solicitations.

### **Infrastructure and Environmental Information for Reuse Planning and Analysis:**

- Infrastructure:

The consultant will use existing Army maps to determine the location of utility infrastructure and perform GPS collection on the following systems: Water, Sewer, Sanitary Sewer, railroad lines, public roads and abandoned asbestos steam lines left in place by the Army. The consultant will work with additional utility providers (fiber, copper, electric) to accurately upload their locations into the LRA's ArcGIS online portal. Gathering this type of data will allow the LRA to create an online Asset Management System which will assist in proper documentation of make/material, diameter, condition, capacity, maintenance, and location. The LRA often finds that the Army utility drawings and documents do not correspond with what is found when digging for a project or when locating lines for a JULIE (Joint Utility Locating Information for Excavators). Following is an example of a recent water service connection project that uncovered and damaged a utility line that was not marked by locators as it was not properly documented on Army maps:



This project will also allow the Reuse Planning consultant to accurately review the location and condition of infrastructure in place. The consultant will provide cost estimates for any extensions/upgrades which will determine economic potential and suitability for development of Parcel 20.

- The Asset Management database will be utilized as a tool when applying for grants. Gathering information on water and sewer lines that may need to be replaced soon, especially any lead or asbestos lines, of which we know exist.
- A Land Use Controls (LUCs) Analysis and summary will also be performed for the 45 known environmental sites within the footprint of the Savanna Industrial Park. 3 of the sites fall within Parcel 20. This comprehensive Land Use Inventory will be created by utilizing the CERCLA ROD, LUCIP and any filed UECA covenants with the Illinois EPA. All of the LUC information compiled

will be uploaded into the Asset Management database, which will include access to the full documents, as well as a summary of construction or reporting requirements. A central location for this type of information will assist with transition and future development and be used as a tool for local governments approval processes, such as zoning.

**Environmental Analysis:**

- The consultant will utilize the IPAC tool to gather information on threatened and endangered species as the Army has not yet done a NEPA or EIS. Research online information regarding wetlands. Advise and lead a technical advisory committee, with participation from stakeholders such as USCOE, USFWS, IDNR, and District Representatives, formed as part of the redevelopment planning process. This will allow the agencies expertise to be built into the Reuse Plan and Wetlands Mitigation Plan and will keep the District and Congressional representatives informed which will streamline the timeframe for execution/implementation by understanding ecosystem concerns, agency processes and permitting requirements.

**Land/Waterside Plan(s):**

- The consultant will provide a plan that includes adjacent parcels that will need to be used for access to and in conjunction with Parcel 20 for development. After the Environmental Analysis, prior to the formation of a technical advisory committee and for use during public outreach, an architectural/design engineered drawing(s) will be provided that visualizes the LRA's ideas for an economic development conveyance, including recreation and conservation activities.

**Alternative Redevelopment and Reuse Strategies:**

- The consultant will inventory and analyze the parcel, including any infrastructure, utilities or environmental remediation sites on the land, to determine the economic potential and suitability for redevelopment of the property. Characteristics of the property will be described as well as opportunities, constraints, ecosystem concerns, mitigation requirements and zoning.

Economic stability and job creation are the goals of the LRA. In consideration of these goals, the consultant will prepare reuse alternatives based on the results of data collection and analysis, redevelopment potential for the existing parcel and the Economic Diversification Market Study.

Each of the alternatives will incorporate the constraints of adjacent land use. The evaluation and comparison of these alternatives will include but not be limited to:

- Financial feasibility analysis for each reuse alternative
- Long term job creation
- Economic growth potential
- Property tax revenue for counties
- Environmental conditions/factors
- Mitigation
- Infrastructure requirements
- State/region/community benefits

The consultant will provide interim reports and presentations to the LRA on reuse alternative strategies and respond to feedback.

**Community Outreach:**

- The consultant will engage community support for reuse and relevant redevelopment issues including sensitive environmental/conservation issues. Ensure inputs are gathered and used for the redevelopment plan and homeless assistance submission.
  - Assess state/region/community goals and objectives for redevelopment plan
  - Gather state/region/community input about potential reuse ideas and design standards for the redevelopment plan
  - Gather input about the alternative redevelopment plans
- Provide a comprehensive community outreach program and schedule to the LRA for approval. Consultant will participate in the program by:
  - Providing presentations or workshops, as needed, to local governments, communities and organizations
  - Provide current reuse planning information or general information for the LRA website
  - Present with the Reuse Planning consultant to update the community on reuse plan recommendations, mitigation planning agreed to by the technical committee and to encourage feedback.

**Reuse Plan and Implementation Strategy:**

- The consultant will prepare a recommended Redevelopment Plan based on the findings above and as determined by the LRA. The plan will include the following components:
  - Executive summary: including the vision statement, background, redevelopment alternatives, and the preferred redevelopment plan
  - Introduction: including the planning process, goals and objectives and public participation
  - Site and Background: including location, physical conditions, infrastructure, environmental/ecosystem constraints
  - Market conditions
  - Land Use: include alternative uses followed by a description of the preferred reuse and development. Must include a wetlands/ecosystem/habitat mitigation plan. Include consideration of Notice of Interest for public use
  - Infrastructure: as they relate to the land use plan. Water, sanitary sewer, storm sewer, electricity, fiber, roads, rail, phased construction and capital costs
  - Maps/drawings of the site detailing preferred redevelopment plan to include needed infrastructure, areas of environmental or ecological concern as well as community input
  - Funding strategies: grants, public private partnerships, investment requirements
  - Implementation strategy and recommendations: Recommended disposal strategy, Analysis of Economic Development Conveyance, Public Benefit Conveyance. If the

consultant's recommendation includes the use of an Implementation Organization, the consultant will provide the LRA with a written review and analysis of a structure that will work best and suggestions for the makeup and means for establishing an implementation entity.

- Business and Operations Plan
- Funding strategies: Sources of funds to implement the redevelopment plan is essential to rapid reuse. The consultant will evaluate the various types of financing strategies to include: Leasing, Impact Fees, Developer Contributions, grants and loans.
- Additional elements regularly included in a Redevelopment Plan and/or commonly associated with the preparation of planning for BRAC property

#### **Homeless Assistance Submission:**

- The consultant will prepare a Homeless Assistance Submission in accordance with guidance provided in HUD's "Guidebook on Military Base Reuse and Homeless Assistance", utilizing the Comprehensive Review Checklist. As a minimum the submittal will include the following:
  - Information about the Homeless Continuum of Care and homeless providers in the Counties of Carroll and Jo Daviess
  - Statement on balancing homeless assistance needs with economic redevelopment needs of the regions/communities
  - Outreach including a listing of all jurisdictions in the area served by the LRA, copies of newspaper advertisements placed by the LRA and a description of the outreach efforts made to homeless assistance providers in the surrounding region.

#### **Deliverables**

Ten (10) bound hardcopies and one (1) electronic copy shall be provided for all Final deliverables. The following is a list of the deliverables:

- **Notice of Interest Review and Analysis:** Preparation of supporting documents (copies will not be required, but copies of the Homeless Assistance Submission will be required prior to submittal and inclusion into the Reuse Plan and Implementation Strategy - Final Document)
- **Economic Diversification Marketing Study and Technical Support for Reuse and Grant Analysis:** Economic Diversification Marketing Study
- **Asset Management Database:** Summary of Information Uploaded into the Asset Management System, Including the Infrastructure Analysis, and the Land Use Control Analysis
- **Environmental Analysis:** Overview of Findings and Meeting Notes
- **Land and Waterside plan(s):** Drawings
- **Alternative Redevelopment and Reuse Strategies:** Draft and Final Documents
- **Community Outreach:** Public Outreach Plan Meeting Notes
- **Reuse Plan and Implementation Strategy:** Draft and Final Documents



### **RFP and Project Timeline**

All proposals in response to the RFP are due no later than September 15, 2021

Evaluation of proposals will be conducted from September 16, 2021 through September 21, 2021. If additional information or discussions are needed with any bidders during this window the bidders will be notified.

The selection decision for the winning bidder will be made no later than September 22, 2021.

Upon notification, the contract negotiation with the winning bidder will begin immediately. Contract negotiations will be completed by October 1, 2021

Project Timeline: 18 months from start of contract

### **Proposal Instructions**

Proposals shall be clearly labeled: Reuse Planning - Parcel 20

To be considered, please include the following:

- Ten (10) bound copies
- 1 unbound copy
- Digital copy in PDF format

The proposal shall be submitted by U.S. Mail, courier or direct delivery to the address below no later than 4:30 p.m. (CST) September 15, 2021.

Jo-Carroll Depot LRA  
Savanna Industrial Park  
18901 B Street  
Savanna, IL 61074

Proposals must be valid for 100 days after submittal.

Firms must submit a complete and concise response to this RFP and not submit proposals for only portions of the requested services.

Proposals should provide complete details concerning the firm's ability to meet the requirement of this RFP.

The LRA reserves the right to waive informalities and minor irregularities in proposals, to reject any and all proposals, and to select the most responsive proposal that best meets the needs of the LRA.

### **Proposal Format**

The following information must be supplied as part of a complete proposal:

- A narrative overview of the approach the firm will take to accomplish this project.
- A discussion of the work plan proposed by the firm to accomplish each of the tasks described in this RFP. The work plan will be a chronological discussion of the process that the firm considers

necessary to accomplish the task as outlined. The discussion should clarify the team member assignments and specialties, individual roles, and anticipated contribution to the overall effort.

- A narrative description of any changes or additions the firm would recommend to the scope of work outlined in this RFP that it believes will strengthen the overall project.
- Clear designation of optional or out-of-scope tasks that are deemed necessary by the firm.
- A list of similar projects completed and/or currently being performed, together with a brief description of the projects, the names of employees and/or subcontractors who worked or are working on the project, and the estimated completion dates of current projects.
- A fee schedule to include all tasks and subtasks that the firm proposes within the work plan. The fee schedule shall depict the level of work effort for each task and subtask in total person hours, as well as lump sum cost for each task and subtask. The project lump sum shall be determined as the sum of the fee for each project task. Each task and subtask cost shall include reimbursable expenses associated with that task. Accommodations may be made to reallocate funds between tasks and subtasks, upon the sole discretion of the LRA, should one portion be more complicated than anticipated while another portion be less complicated than anticipated.
- An hourly rate schedule for each project team member
- A reimbursable expense schedule that depicts allowances, direct costs and mark-up if any. The hourly rate and reimbursable expense schedule will be used to negotiate out of scope tasks, if warranted.

#### **Withdrawal of Proposals**

Proposals may be withdrawn, by written (including email) request received from the consultant's signatory authority, by September 30, 2021, 12 Noon CST. Negligence on the part of the consultant in preparing the proposal confers no right for the withdrawal of the proposal after it has been opened.

The proposal will be irrevocable until such time as the LRA:

- 1) Specifically rejects the proposal or;
- 2) Awards a contract and said contract is properly executed

Proposals must be valid for at least 100 days. The consultant agrees to furnish the services as specified to the LRA at the prices and with the warranties/guarantees represented for the period.

#### **Modifications**

Any firm may modify their proposal by registered communication at any time prior to the scheduled closing time for receipt of proposals, provided such communication is received prior to the closing time. The communications should not reveal the proposed price but should provide the addition or subtraction of other modification so that the final price or terms will not be known until the sealed proposal is opened.

#### **Acceptance or Rejection of Proposals**

The LRA will accept the proposal which, in its estimation, will best serve the interests of the LRA. The LRA reserves the right to accept or reject any or all proposals received as the result of this RFP, to negotiate with all qualified sources, and/or cancel all or part of this RFP at any time. Until such time as a contract is executed with the successful bidder, the LRA may cancel all or any part of the RFP. This RFP does not commit the LRA to pay any costs incurred in the preparation and submission of proposals. Without limiting the generality of the foregoing, any proposal that is late, incomplete, obscure, or irregular may be rejected; any proposal having reassures or corrections in the proposal may be rejected; any proposal accompanied with an insufficient or irregular proposal guarantee may be rejected. Any evidence of collusion between proposers may constitute a cause for rejection of any proposals so affected.

### **Interpretations**

No oral interpretations shall be made to any proposer as to the meaning of any of the proposal documents. Every request for an interpretation shall be made in writing and addressed to the LRA. Any and all such interpretations and addenda will be sent to all prospective proposers. Failure of any proposer to receive any such addendum or interpretation shall not relieve such proposer from any obligation under its proposal as submitted. All addenda so issued shall become as much a part of this RFP document as if bound herein.

### **Nondiscrimination**

The successful proposer agrees that in performing the work called for by this proposal and in securing and supplying materials, proposer will not discriminate against any person on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental handicap, national origin, or ancestry unless the reasonable demands of employment are such that they cannot be met by a person with a particular physical or mental handicap.

### **Insurance Requirements**

The successful proposer shall agree to defend, indemnify and hold the LRA harmless from all losses, damages and costs which arise because of the performance of this agreement, to the extent it is caused by the Contractor, its subcontractor or anyone for whose act it may be liable. The obligation to indemnify shall not be limited by the availability of insurance. The firm shall be responsible for any and all injury or damage as result of any services rendered under the terms and conditions of the contract. The firm also agrees to hold the LRA harmless for any negligent act or omission committed by any subcontractor or other person employed by, under the supervision of, the firm under the terms of the contract.

The successful proposer, before signing the contract, shall produce evidence satisfactory to the LRA that it has secured all appropriate insurance for coverage of bodily or personal injury, death and property damage, protecting the proposer and naming the LRA as an additional insured for such claims, and also has secured Worker' Compensation Insurance conforming to the statutory requirements of the State of Illinois. The firm shall also provide General Liability Insurance, covering both itself and sub-consultants, if any, the minimum amount of two million (\$2,000,000) dollars (general aggregate) and one million (\$1,000,000) dollars (each occurrence) for errors, omissions and negligence.

All certificates of insurance evidencing such coverage shall be provided to the LRA for review prior to the execution of the contract. All certificates of insurances shall provide that the LRA will receive a 30-day notice in advance of the cancellation of any policy.

### **Selection Criteria**

Members of the LRA Board of Directors will review submissions, rank the proposals and may hold interviews. LRA is not bound by the lowest cost proposal, but may accept the proposal that is considered the best value for the LRA. LRA will negotiate terms for a contract to complete the tasks with the top ranked proposer. If a satisfactory agreement cannot be reached, negotiations with that firm will be suspended and negotiations opened with a second firm.

Evaluations will be based on criteria outline which may be weighted by LRA in a manner it deems appropriate. All proposals will be evaluated using the same criteria. The criteria used will be:

A. Qualifications

Experience with BRAC closures and redevelopment, references from past and current clients

B. Proposed Scope

Fully meets and effectively communicates assessment of the scope

LRA will consider all the relevant material submitted by each firm, and other relevant material it may otherwise obtain, to determine whether the firm is capable of providing services of the type and scope specific to the RFP.

**Contract Type**

This project will be funded through a grant from the Office of Local Defense Community Cooperation (OLDCC) of the U.S. Department of Defense (DoD). The LRA will evaluate, select, execute and manage the successful firm's contract. A contract between the LRA and the successful bidder will be subject to the requirements of OLDCC and the LRA. The award and performance of this contract shall be in accordance with all Federal, State and local laws and regulations as may be applicable.

**Procurement Requirement**

All procurement for contractual services will be in accordance with applicable State and local laws and regulations, and applicable Federal laws and standards in accordance with the procurement standards outlined in 2 CFR 200, Uniformed Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Contractor selection criteria will be included in any RFP that is issued and cost will be a factor in selection.