



Upper Mississippi River International Port District

18901 B St, Savanna, IL

BOARD MEETING MINUTES

Date: April 25th, 2024

Time: 13:00 CDT

Location: Board Room
3651 Crim Drive
Savanna, IL 61074

I. Call to Order

A roll call was held. Steve Keeffer, Jeff Doran and Ken Sandy. A quorum was met with three commissioners physically present. Commissioner Francis was not present.

The meeting was called to order at 1:01 pm.

Guests in attendance were Dennis Wilmsmeyer (America's Central Port), Aimee Martelle (Riverport Railroad), Phil Jensen (LRA Attorney), David Schmidt, and Scott Sigman (HDR/EAS).

II. Approval of the Agenda

Commissioner Francis motioned to approve the meeting agenda, seconded by Commissioner Doran, approved by voice vote unanimously.

III. Approval of Meeting Minutes

Commissioner Sandy motioned to approve the meeting minutes for two meetings held March 21st and March 28th, respectively. Commissioner Sandy made a motion to

approve the minutes for the March 21st meeting. Commissioner Doran seconded. The motion passed unanimously by voice vote. Commissioner Doran made a motion to approve the March 28th meeting minutes. Commissioner Francis seconded. The motion passed unanimously by voice vote.

IV. On-Going Business

A. **Port Master Plan Update.** No update, but Commissioner Keeffer noted that the master planning would resume soon. Mr. Davies noted that an extension for the Master Plan grant was filed with IDOT.

B. **Capital Improvement Program** – Commissioner Keefer noted that the agreement with Illinois Department of Transportation was submitted. A meeting was held with the staff at IDOT Local Roads for clarification on aspects of the CIP grant earlier in April. Discussion followed.

V. New Business

A. None.

VI. Reports

A. **Secretary.** None.

B. **Treasurer.** Commissioner Sandy presented his report, noting that the bill with Arnt Fox Schiff had been settled with the help of Mr. Jensen. Discussion followed.

C. **Jo-Carroll Local Redevelopment Authority.** Commissioner Keeffer noted that there was not anything to report.

VII. Executive Session

At 1:14 pm Commissioner Sandy made the motion to enter Executive Session under:

5 ILCS 120/2(5) - The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

5 ILCS 120/2(11) - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of

the closed meeting.

Commissioner Doran seconded the motion. The motion passed unanimously by roll call vote.

The board entered Executive Session at 1:15 pm. Steve Keeffer, Jeff Doran, Ken Sandy, Rob Davies, Dennis Wilmsmeyer and Phil Jensen were present.

Commissioner Sandy made a motion to exit the Executive Session and enter Open Session. Commissioner Francis seconded. The motion passed unanimously by roll-call vote. The board emerged from Executive Session at 1:28 pm.

I. Motions from Executive Session

None.

II. Public Comment

None.

III. Adjournment

Commissioner Doran moved, seconded by Commissioner Francis, to adjourn at 13:29 CDT, unanimously approved by voice vote.