



Upper Mississippi River International Port District

3651 Crim Drive, Savanna, IL

BOARD MEETING MINUTES

Date: August 7th, 2025

Time: 13:00 CDT

Location: Board Room
3651 Crim Drive
Savanna, IL 61074

I. Call to Order

A roll call was held. Commissioners Steve Keeffer, Ken Sandy, Tim Wand and Jeff Doran were present.

A quorum was met.

The meeting was called to order at 1:00 pm.

Guests in attendance were Sara Renkes (Carroll County Engineer), Aimee Martelle (Riverport Railroad), Ed Britton (USFWS), Scott Sigman (EASE), UMRIPD staff member, Rob Davies was present.

II. Approval of the Agenda

Commissioner Doran motioned to approve the meeting agenda, seconded by Commissioner Sandy, approved by voice vote unanimously.

III. Approval of July Meeting Minutes

Mr. Davies noted that he had not had time to complete the July minutes. Both the July and August minutes would be ready for approval at the September meeting.

IV. On-Going Business

- A. **Port Master Plan Update** – Commissioner Keeffer gave an update on the progress with the Port Master Plan.
- B. **Capital Improvement Program** – Comm. Keeffer noted that 3651 Crim Drive had been acquired in July. The purchase of Building 10 – 3234 McIntyre Road – would be formalized soon. Property belonging to the LRA will be acquired in the next few months. Discussion followed.

V. New Business

- A. **Bills Over \$2500** – Chastain & Associates for negotiation and closing for 3234 McIntyre Rd to the value of \$5 588.30.

Commissioner Sandy made a motion to settle the outstanding bill with Chastain & Associates to the value of \$5 588.30. The motion was seconded by Commissioner Wand. The motion passed unanimously by roll-call vote.

- B. **Resolution 2025/1** – Resolution authorizing Comm. Keeffer (UMRIPD chair) to sign the purchase agreement to acquire Building 10 – 3234 McIntyre Road – on behalf of the UMRIPD.

Commissioner Doran made the motion. Commissioner Wand seconded the motion. The motion passed unanimously by roll-call vote.

- C. **Purchase of 3234 McIntyre Road from JCDLRA** – Motion authorizing the purchase of Building 10 – 3234 McIntyre Rd – from the JCDLRA for \$55 900.

Commissioner Wand made the motion to authorize the purchase of Building 10 – 3234 McIntyre Rd – from the JCDLRA for \$55 900. The motion was seconded by Commissioner Sandy. The motion passed unanimously by roll-call vote.

VI. Reports

- A. **Secretary.** Nothing to report, no correspondence.
- B. **Treasurer.** Commissioner Sandy presented his report. Apple River State Bank holds \$6,374.88. Citizens State Bank balance is \$889 749.29.
- C. **Jo-Carroll Local Redevelopment Authority.** The LRA board meeting was held the day prior, but a quorum was not met. Mr. Davies provided updates on the LRA's DOE Renewable Energy Grant and the IL DCEO Natural Gas

Distribution Grant.

VII. Public Comment. Ms. Martelle noted that she would be able to act as Notary if required.

VIII. Motions from Executive Session. None.

IX. Adjournment

Commissioner Sandy moved, seconded by Commissioner Doran, to adjourn at 1:16 CDT, unanimously approved by voice vote.