



Upper Mississippi River International Port District

18901 B St, Savanna, IL

BOARD MEETING MINUTES

Date: August 29th, 2024

Time: 13:00 CDT

Location: Board Room
3651 Crim Drive
Savanna, IL 61074

I. Call to Order

A roll call was held. Steve Keeffer, Jeff Doran and Ken Sandy and Tim Wand were present. A quorum was met.

The meeting was called to order at 1:00 pm.

Guests in attendance were Linda Balcom (Balcom Environmental), Dennis Wilmsmeyer (America's Central Port) and Amiee Martelle (Riverport Railroad), Scott Sigmann (EADS).

II. Approval of the Agenda

Commissioner Doran motioned to approve the meeting agenda, seconded by Commissioner Sandy, approved by voice vote unanimously.

III. Approval of July Meeting Minutes

Mr. Davies noted that the minutes of the July meeting were not prepared. The minutes will be presented for approval at the next meeting.

IV. On-Going Business

- A. **Port Master Plan Update** – Mr. Keeffer noted that the Master Planning process was proceeding. The scope of work will be updated by WSP, IL DoT will review. Once the go-ahead from IL DoT is received, work will resume.

- B. **Capital Improvement Program** – Mr. Keeffer noted that the revised agreement was ready to be signed and returned to IL DoT. Discussion followed.

V. New Business

- A. **Riverside Global Proposal:** Ms. Roche explained that Riverside Global had presented a proposal to assist the UMRIPD with a variety of services and support. The fee associated with the work would be \$5 000 per month, with an additional amount for out-of-scope work. Discussion followed. The consensus was the matter would be tabled until a later date.

VI. Reports

- A. **Secretary.** None.

- B. **Treasurer.** Commissioner Sandy presented his report. He noted that the bank required the minutes to show that an additional signatory to the bank account had been approved.

Mr. Wand made a motion, seconded by Mr. Doran to nominate Steve Keeffer, the UMRIPD chairperson, as an additional signatory to the Port's checking account. The motion passed unanimously, with Mr. Keeffer abstaining.

- C. **Jo-Carroll Local Redevelopment Authority.** Ms. Roche noted that the potential early transfer of the Water & Sewer System to the LRA had been discussed with the BRAC office. In July, the LRA sent a letter to the BRAC office to early transfer the Water & Sewer System to the LRA.

Additionally, the Department of Transportation will host a grant workshop in November in Chicago. Ms. Roche, Mr. Davies and the LRA's grant specialist will attend the meeting. Ms. Roche invited UMRIPD directors to attend, if they had any interest.

VII. Public Comment

Ms. Martelle asked if any documentation was needed from Riverport Rail with regard to the early transfer of the Water & Sewer System.

VIII. Adjournment

Commissioner Doran moved, seconded by Commissioner Sandy, to adjourn at 13:21

CDT, unanimously approved by voice vote.