

# Upper Mississippi River International Port District

## BOARD MEETING MINUTES

Date: February 8th, 2024

Time: 13:00 CDT

Location: Board Room  
18901 B St  
Savanna, IL 61074

### I. Call to Order

A roll call was held and it was noted that Steve Keeffer, Ken Sandy and Jim Francis were present. A quorum was met with three commissioners physically present. The meeting was called to order at 1:04 pm.

Commissioner Doran was absent.

Guests in attendance were Aimee Martelle (Riverport Railroad), Phil Jensen (LRA Attorney), David Albee (former UMRIPD legal counsel) and Linda Balcom (Balcom Environmental).

### II. Approval of the Agenda

Mr. Davies noted that he had made an error on the agenda and that the update under Ongoing Business was for the Master Planning, not the Capital Improvement Plan as per the agenda. He noted that there was no planned motion required around the update.

**Commissioner Francis motioned to approve the meeting agenda, seconded by Commissioner Sandy, approved by voice vote unanimously.**

### III. Approval of Meeting Minutes

No minutes for approval.

### IV. On-Going Business

- A. **Port Master Plan Update.** Ms. Roche noted that with the resignation of Mr. Larsen, the Master Planning was paused until a new project manager could be appointed. She added that Mr. BJ Murray at Illinois Dept of Transportation had requested that the UMRIPD board send a letter to Department of Transportation's finance department for a time extension request to the

current intergovernmental agreement as it expires on June 30<sup>th</sup>, 2024. Mr. Keeffer asked if Ms. Roche and Mr. Davies would take care of the request. Ms. Roche noted that they would.

#### **V. Public Comment**

None.

**Commissioner Sandy made the motion to enter Executive Session under 5 ILCS 120/2(11) - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Commissioner Francis seconded. The motion passed unanimously by roll-call vote. The board entered executive session at 1:09 pm.**

#### **VI. Executive Session**

- A. 5 ILCS 120/2(5) - The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
- B. 5 ILCS 120/2(11) - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

**Commissioner Francis made a motion to exit Executive Session. Commissioner Sandy seconded. The motion passed unanimously by roll-call vote. The board emerged from Executive Session at 1:22 pm.**

#### **VII. Motions from Executive Session**

**Commissioner Sandy made a motion, seconded by Commissioner Francis to engage Alliance Law Office to defend a suit brought against the UMRIPD, according to the terms outlined in the proposal letter dated February 8<sup>th</sup>, 2024.**

**A roll call vote was held. Commissioner Francis voted present, Commissioner Keeffer voted Yes and Commissioner Sandy voted Yes. The motion passed.**

#### **VIII. Adjournment**

**Commissioner Sandy moved, seconded by Commissioner Francis, to adjourn at 13:23 CDT, unanimously approved by voice vote.**