



Upper Mississippi River International Port District

3651 Crim Drive, Savanna, IL

BOARD MEETING MINUTES

Date: January 8th, 2026

Time: 13:00 CDT

Location: Board Room
3651 Crim Drive
Savanna, IL 61074

I. Call to Order

A roll call was held. Commissioners Steve Keeffer, Nikki Nolan, and Susan Jacobs were present.

A quorum was met.

The meeting was called to order at 1:00 pm.

Guests in attendance were Sara Renkes (Carroll County Engineer), Aimee Martelle (Riverport Railroad), Ed Britton (USFWS), Linda Balcom (Balcom Environmental), Alan Meyers (WSP), Scott Sigman (EASE), and Chris Falk (Public).

Commissioners Doran and Wand were not present.

UMRIPD staff member, Rob Davies was present.

II. Approval of the Agenda

Commissioner Jacobs motioned to approve the meeting agenda, seconded by Commissioner Nolan, approved by voice vote unanimously.

III. Approval of November Meeting Minutes

Commissioner Nolan motioned to approve the November minutes, seconded by Commissioner Jacobs, approved by voice vote unanimously.

IV. New Business

- A. **Fleeting Permit** – The pre-application for a fleeting permit with the United States Army Corps of Engineers was discussed. **Commissioner Jacobs made a motion to approve the submission for the fleeting permit pre-application to USACE. Commissioner Nolan seconded. The motion passed unanimously by roll-call vote.**
- B. **PMP Public Meetings Schedule** – **Commissioner Jacobs made a motion to approve the PMP public meeting dates of February 5th, 2026 and March 5th, 2026. Commissioner Nolan seconded. The motion passed unanimously.**
- C. **Bills over \$2,500** – None.

V. On-Going Business

- D. **Port Master Plan Update** – Mr. Meyers gave a presentation on the progress with the Port Master Plan. Mr. Meyers provided a timeline for the progression of the plan and noted that a draft would be provided to the board for review ahead of the February 5th meeting. Discussion followed.
- E. **Capital Improvement Program** – Commissioner Keeffer provided an update on CIP progress.

VI. Reports

a. **Secretary.** Nothing to report.

b. **Treasurer.**

Citizens State Bank:

Previous Balance: \$826,131.78

Interest Earned 11/30/25: \$1,924.95

Interest Earned 12/31/25: \$1,860.62

Current Balance: \$828,552,35

Checks Cleared:

#1008 – Chastain & Associates \$1,365.00

Current Balance: \$828,552.35

Upcoming Check: #1009 – Chastain & Associates \$533.00 for Acquisition Services under CIP grant.

Apple River State Bank

Previous Balance: \$31,145.48

Checks Cleared:

#1001 – Jo-Carroll Depot LRA - \$23,494.46

Current Balance: \$7,651.02

Upcoming:

Deposit of IDOT Checks: \$23,494.46

Check #1002 – Jo-Carroll Depot - \$24,708.20 for Reimbursement to LRA for payment of WSP Invoice: Master Planning Services

- c. Jo-Carroll Local Redevelopment Authority.** The LRA board meeting was held 1/7/2026 at 15:00. A public meeting will be held on 1/13/2026 at 5 pm to discuss the transfer of Parcel 20. The meeting will be held at the Savanna Middle School.

VII. Public Comment. Mr. Falk requested clarification on the location of the Conveyor Port option. Mr. Meyers provided clarification on possible options for the location of a conveyor port. Mr. Falk then asked if the Fleeting Permits would apply to the interior of Apple River Island. Ms. Roche stated that the permits that were being applied for did not apply to the slough side of Apple River Island but noted that future permit applications may. Mr. Falk asked for clarification on the permitting process. Ms. Balcom provided clarification. Commissioner Jacobs asked for specifications on where the bathymetry studies were conducted. Mr. Meyers stated that the studies were performed throughout all of Brickhouse Slough, the entire circumference of Apple River Island, and north and south of Apple River Island. Ms. Martelle asked if Mr. Meyers' presentation was available for distribution. Mr. Davies informed Ms. Martelle that slideshow presented during the meeting was not available to the public, but that the finalized PMP would be available to the public. Ms. Martelle asked if the proposed conveyors would go over private property. Mr. Meyers clarified that the conveyors would go over USFWS property and right-of-way property, and there was no intention of utilizing private property. Mr. Sigman inquired how long the standard permitting process was for the fleeting application. Ms. Balcom informed that the pre-application process can take anywhere between 9-24 months, and that once there is approval it can take between 2-5 years for the regulatory permitting.

VIII. Adjournment

Commissioner Jacobs moved, seconded by Commissioner Nolan, to adjourn at 2:02 pm CDT, unanimously approved by voice vote.

