



Upper Mississippi River International Port District

3651 Crim Drive, Savanna, IL

BOARD MEETING MINUTES

Date: July 17th, 2025

Time: 13:00 CDT

Location: Board Room
3651 Crim Drive
Savanna, IL 61074

I. Call to Order

A roll call was held. Commissioners Steve Keeffer, Ken Sandy, Tim Wand and Jeff Doran were present.

A quorum was met.

The meeting was called to order at 1:00 pm.

Guests in attendance were Sara Renkes (Carroll County Engineer), Ed Britton (USFWS), Scott Sigmann (EASE), UMRIPD staff, Mara Roche and Rob Davies were present.

II. Approval of the Agenda

Commissioner Sandy motioned to approve the meeting agenda, seconded by Commissioner Doran, approved by voice vote unanimously.

III. Approval of June Meeting Minutes

Commissioner Doran motioned to approve the June meeting minutes, seconded by Commissioner Sandy, approved by voice vote unanimously.

IV. On-Going Business

- A. **Port Master Plan Update** – Ms. Roche noted that contractors were surveying the channel side of Apple River Island for additional bathymetry work. The Planning Grant was extended for an additional six months. A bivalve study would also be completed.
Ms. Roche noted that the work being completed would assist in discussions with the US Army Corps of Engineers. Discussion followed.
- B. **Capital Improvement Program** – Mr. Keeffer noted that 3651 Crim Drive would be acquired, and the closing will take place on June 18th. The building will be owned by UMRIPD. Building 10 – 3234 McIntyre Road - will be the next property to be negotiated and purchased. Property belonging to the LRA will be acquired in the next few months. Discussion followed.

V. New Business

- A. **Bills Over \$2500** – Two bills need to be taken care of: Valu-Pros \$9 700.00 for appraisal of 3651 Crim Drive and Chastain & Associates \$6 846.50 for property negotiation related to 3651 Crim Drive. Mr. Davies reiterated that these bills are paid from the Capital Improvement Grant funds.

Commissioner Wand made a motion to settle the outstanding bill with Valu-Pros to the value of \$9 700.00, and the outstanding bill with Chastain & Associates to the value of \$6 846.50. The motion was seconded by Commissioner Sandy. The motion passed unanimously by roll-call vote.

VI. Reports

- A. **Secretary.** Mr. Davies noted that Mr. Sigmann had extended an invitation to Mr. Davies to attend a Rail & Maritime Summit at the Union League Club in Chicago earlier in July. Mr. Davies thanked Mr. Sigmann for the invitation, noting that the meeting was a good networking opportunity.
- B. **Treasurer.** Commissioner Sandy presented his report. Apple River State Bank holds \$6,374.88. Citizens State Bank balance is \$1, 047,020.02.
- C. **Jo-Carroll Local Redevelopment Authority.** The LRA board meeting was held the day prior. Commissioner Keeffer noted that transition planning was discussed. Discussion followed.

VII. Public Comment. None.

VIII. Executive Session. None.

IX. Motions from Executive Session. None.

X. Adjournment

Commissioner Doran moved, seconded by Commissioner Wand, to adjourn at 1:20 CDT, unanimously approved by voice vote.