



## **Upper Mississippi River International Port District**

**18901 B St, Savanna, IL**

### **BOARD MEETING MINUTES**

Date: May 8th, 2025

Time: 13:00 CDT

Location: Board Room  
3651 Crim Drive  
Savanna, IL 61074

#### **I. Call to Order**

A roll call was held. Commissioners Steve Keeffer, Ken Sandy and Tim Wand were present.

Commissioner Doran was not present. A quorum was met.

The meeting was called to order at 1:00 pm.

Guests in attendance were Scott Sigmann (EASE). UMRIPD staff, Mara Roche and Rob Davies were present.

#### **II. Approval of the Agenda**

**Commissioner Sandy motioned to approve the meeting agenda, seconded by Commissioner Wand, approved by voice vote unanimously.**

#### **III. Approval of February Meeting Minutes**

**Commissioner Wand motioned to approve the April meeting minutes, seconded by Commissioner Sandy, approved by voice vote unanimously.**

#### **IV. On-Going Business**

- A. **Port Master Plan Update** – Mr. Keeffer asked Ms. Roche for an update. She noted that the UMRIPD's master plan public meetings were held. A follow-up meeting with the USACE will be held May 12th. Discussion followed about federal agency ownership of navigable waterways, islands and shoreline. Ms. Roche added that consulting bills to the value of \$44 000 needed to be paid.
- B. **Capital Improvement Program** – Mr. Keeffer asked Mr. Davies to provide an update. Mr. Davies noted that an appraiser and review appraiser had been appointed. A meeting will be held with a negotiator on May 12<sup>th</sup> to begin the process of negotiating with those property owners who are willing sellers. Ms. Roche asked if the addendum to the contract with the appraiser had been executed. Mr. Davies indicated that it had. Ms. Roche noted that a bill had been received from the certified appraiser for the appraisal performed on 3651 Crim Drive.

## V. New Business

- A. **Bills Over \$2500** - \$9 000 bill from appraiser, as above.

**Commissioner Sandy made a motion, seconded by Commissioner Wand to settle the \$9 000 bill from ValuPros. The motion passed unanimously by roll-call vote.**

- B. **Bank Account Signatories** – Discussion was held about opening a bank account at Apple River State Bank in Hanover. The location of UMRIPD's present bank account in Shannon/Lake Carroll makes easy access to banking services difficult.

**Commissioner Wand made a motion, seconded by Commissioner Keeffer to move the UMRIPD's Operational Account to Apple River State Bank's Hanover branch. The motion passed unanimously by roll call vote.**

Signatories for the new account were discussed. The consensus was that having Commissioners Keeffer, Wand and Sandy as signatories would be the most convenient.

**Commissioner Keeffer made a motion, seconded by Commissioner Wand to enable Commissioners Keeffer, Wand and Sandy signatories on the new Operational Account at Apple River State Bank in Hanover.**

## VI. Reports

- A. **Secretary.** Mr. Davies reported that UMRIPD had been invited to attend a webinar related to the soybean industry and that industry's supply chain earlier that day. He added that it was an excellent and informative event with a wide variety of role-players from the industry represented.

**B. Treasurer.** Commissioner Sandy presented his report.

**C. Jo-Carroll Local Redevelopment Authority.** Ms. Roche noted that staff had been in communication with Foth Engineering to work on developing grant applications for the UMRIPD, specifically grants related to Port Infrastructure Development. The cost for these services (~\$20 000) would be borne by the LRA. Discussion around port-related grants followed. Ms. Roche noted that JCI Co-Op wanted to install fiber internet on site. Discussion followed about right-of-way and existing internet services at the site.

## **VII. Public Comment**

Mr. Sigman noted that more role-players would be added to the Soybean Association's discussions. Discussion followed.

## **VIII. Adjournment**

**Commissioner Wand moved, seconded by Commissioner Sandy, to adjourn at 1:49 CDT, unanimously approved by voice vote.**