



Upper Mississippi River International Port District

18901 B St, Savanna, IL

BOARD MEETING MINUTES

Date: January 9th, 2025

Time: 13:00 CDT

Location: Board Room
3651 Crim Drive
Savanna, IL 61074

I. Call to Order

A roll call was held. Commissioners Steve Keeffer, Ken Sandy and Tim Wand were present. Commissioner Doran was not present.

A quorum was met.

The meeting was called to order at 1:01 pm.

Guests in attendance were Linda Balcom (Balcom Environmental), Amiee Martelle (Riverport Railroad), Scott Sigmann (EASE) and Julie Bickelhaupt (Carroll County Board Chair).

II. Approval of the Agenda

Commissioner Sandy motioned to approve the meeting agenda, seconded by Commissioner Wand, approved by voice vote unanimously.

III. Approval of July and August Meeting Minutes

Commissioner Wand motioned to approve the October meeting minutes, seconded by Commissioner Sandy, approved by voice vote unanimously.

IV. On-Going Business

- A. **Port Master Plan Update** – Mr. Davies noted that the Master Planning process is ongoing. Another consulting team call will be held later on the same day as the UMRIPD meeting.

- B. **Capital Improvement Program** – Mr. Keeffer noted that all the paperwork had been finalized and that the UMRIPD was awaiting a disbursement of funds from IL DoT. Mr. Davies noted that he had reached out to state certified appraisers/assessors for the project. Discussion followed.

V. New Business

- A. No new business.

VI. Reports

- A. **Secretary.** Mr. Davies noted that he had corresponded with IL DoT to ascertain when the CIP funds would be disbursed. IL DoT has indicated that the disbursement should take place by the middle of January.

- B. **Treasurer.** Commissioner Sandy presented his report. No changes.

- C. **Jo-Carroll Local Redevelopment Authority.** Ms. Roche added that a bill had been received for Master Planning services from the service provider. Ms. Roche also noted the LRA's grant specialists will be developing a Port Infrastructure Development grant through the Maritime Administration. Mr. Keeffer also noted that an EIS Scoping Meeting for the Parcel 20 Reuse Plan would be held at West Carroll High School on January 16th from 5:00 to 6:30. Mr. Keeffer encouraged the commissioners to attend the meeting in the interests of economic development. Ms. Bickelhaupt expressed interest in learning more about the work the LRA and UMRIPD are engaged in. Discussion followed and a date was set for Wednesday, January 15th – Ms. Bickelhaupt will attend a meeting at the LRA office. Ms. Martelle asked about the transfer of the Water & Wastewater system to the UMRIPD. Ms. Roche provided an update on developments.

VII. Public Comment

None.

VIII. Adjournment

Commissioner Sandy moved, seconded by Commissioner Wand, to adjourn at 1:31 CDT, unanimously approved by voice vote.