



## **Upper Mississippi River International Port District**

**3651 Crim Drive, Savanna, IL**

### **BOARD MEETING MINUTES**

Date: November 13th, 2025

Time: 13:00 CDT

Location: Board Room  
3651 Crim Drive  
Savanna, IL 61074

#### **I. Call to Order**

A roll call was held. Commissioners Steve Keeffer, Nikki Nolan, Susan Jacobs, and Jeff Doran were present.

A quorum was met.

The meeting was called to order at 1:00 pm.

Guests in attendance were Sara Renkes (Carroll County Engineer), Aimee Martelle (Riverport Railroad), Todd McManus (Legal Counsel for Eagle's Landing), Linda Balcom (Balcom Environmental), and Chris Falk (Local Resident).

UMRIPD staff member, Rob Davies was present.

#### **II. Approval of the Agenda**

**Commissioner Jacobs motioned to approve the meeting agenda, seconded by Commissioner Doran, approved by voice vote unanimously.**

#### **III. Approval of September Meeting Minutes**

**Commissioner Jacobs motioned to approve the September minutes, seconded by Commissioner Doran, approved by voice vote unanimously.**

#### **IV. New Business**

- A. **Seating of New Commissioner** – Ms. Susan Jacobs was introduced as the new Carroll County Board appointee to the UMRIPD board. Ms. Jacobs is also appointed to the JCDLRA board for Carroll County.
- B. **Bills Over \$2500** – Payment of \$1,365 to Chastain & Associates for negotiations provided for the CIP Grant.

**Commissioner Nolan made a motion to pay Chastain & Associates to the amount of \$1,365 for the negotiations they have provided for the CIP Grant. Commissioner Jacobs seconded. The motion passed unanimously by roll-call vote.**

#### **V. On-Going Business**

- C. **Port Master Plan Update** – Commissioner Keeffer gave an update on the progress with the Port Master Plan.
- D. **Capital Improvement Program** – Comm. Keeffer provided an update on CIP progress.

#### **VI. Reports**

- a. **Secretary.** Nothing to report.
- b. **Treasurer.** On October 1<sup>st</sup>, Apple River State Bank showed a balance of \$6,437.28. During October, UMRIPD received checks from IDOT in the amounts of \$19,766.56 and \$4,941.64.  
  
Balances:  
Apple River State Bank \$31,145.48, of which \$24, 708.20 will be reimbursed to the LRA for payments made to WSP.  
Citizens State Bank: \$826,131.78.
- c. **Jo-Carroll Local Redevelopment Authority.** The LRA board meeting was held 11/12/25 at 15:00. Updates were provided on the LRA's DOE Renewable Energy Grant and the IL DCEO Natural Gas Distribution Grant.

**VII. Public Comment.** Mr. Falk relayed to the board his concerns regarding Port development. Ms. Martelle advised that the owners of Riverport Railroad would like on the record that the property and railroad owned by Riverport Railroad is not for sale.

### **VIII. Adjournment**

**Commissioner Doran moved, seconded by Commissioner Jacobs, to adjourn at 1:52 pm CDT, unanimously approved by voice vote.**