Upper Mississippi River International Port District

3651 Crim Drive, Savanna, IL

BOARD MEETING MINUTES

Date: September 4th, 2025

Time: 13:00 CDT

Location: Board Room
3651 Crim Drive
Savanna, IL 61074

I. Call to Order

A roll call was held. Commissioners Steve Keeffer, Ken Sandy, Tim Wand and Jeff Doran were present.

A quorum was met.

The meeting was called to order at 1:00 pm.

Guests in attendance were Chris Falk (Area Resident), Aimee Martelle (Riverport Railroad), Scott Sigman (EASE), Linda Balcom (Balcom Environmental).

UMRIPD attorney, Phil Jensen was present.

UMRIPD staff member, Rob Davies was present.

II. Approval of the Agenda

Commissioner Sandy motioned to approve the meeting agenda, seconded by Commissioner Doran, approved by voice vote unanimously.

III. Approval of July and August Meeting Minutes

Commissioner Sandy motioned to approve the July minutes, seconded by Commissioner Wand, approved by voice vote unanimously.

Commissioner Wand motioned to approve the August minutes, seconded by Commissioner Doran, approved by voice vote unanimously.

IV. New Business

A. **Seating of New Commissioner** – Ms. Nikki Nolan was introduced as the new Governor's appointee to the UMRIPD board. Ms. Nolan introduced herself and provided an overview of her experience in the financial services sector.

B. **Legal Memo on Board Conflicts** – Mr. Jensen discussed a legal memo he had prepared around board members' duties, their responsibilities toward the board, board conflicts, confidentiality, and the Open Meetings Act.

C. **Bills Over $2500** – Reimbursement of the LRA to the amount of $23, 734.64 for a payment made by the LRA to WSP for Port Master Planning.

Commissioner Doran made a motion to reimburse the LRA to the amount of $23, 734.64 for a payment made to WSP for PMP. Commisioner Nolan seconded. The motion passed unanimously by roll-call vote.

V. On-Going Business

D. **Port Master Plan Update** – Commissioner Keeffer gave an update on the progress with the Port Master Plan.

E. **Capital Improvement Program** – Comm. Keeffer provided an update on CIP progress.

VI. Reports

a. **Secretary**. Nothing to report.

b. **Treasurer**. Commissioner Sandy presented his report. Apple River State Bank holds $6,454.88. Citizens State Bank balance is $889 074.29.

Commissioners Wand made a motion to approve the Treasurer's Report. Commissioner Doran seconded. The motion passed by roll-call vote.

c. **Jo-Carroll Local Redevelopment Authority.** The LRA board meeting would be held at 15:00 following the UMRIPD board meeting. Updates were provided on the LRA's DOE Renewable Energy Grant and the IL DCEO Natural Gas Distribution Grant.

VII. **Public Comment.** Mr. Salk briefed the board on his concerns regarding Port development and the potential impact on his property. Mr. Sigman asked what the lead time would be for notification about the public meeting related to the Port Master Plan.

VIII. **Adjournment**

Commissioner Sandy moved, seconded by Commissioner Wand, to adjourn at 1:39 pm CDT, unanimously approved by voice vote.