

Savanna Depot Park Water Policy

June 2013

DEFINITIONS:

COMMERCIAL USE ACCOUNTS: A single commercial or business establishment and including any additional number of family and/or commercial units located on the same premises being served through a single meter, such as apartment buildings, businesses with a family unit.

INDUSTRIAL USE ACCOUNTS: Any single metered commercial, business, manufacturing or industrial establishment that uses or is estimated to use in excess of one hundred thousand (100,000) gallons of water in a calendar year or the water meter size is more than one inch (1”), including, but not limited to, factories, laundromats, car washes, multi-family dwellings, trailer courts, hospitals, motels, hotels, multi-businesses, restaurants and meat processing establishments, etc.

SERVICE CONNECTION: the opening, including fittings and appurtenances, at the water main through which water is supplied to the user and “water main” means any pipe for the purpose of distributing potable water which serves or is accessible to more than one property, and is exterior to buildings.

TABLE OF CONTENTS:

1. APPLICATION FOR SERVICE; SERVICE FEE
2. WATER SERVICE ACCOUNTS
3. METERS
4. PROTECTION OF WATER DEPARTMENT PROPERTY
5. ACCESS TO PREMISES
6. TURNING ON; SERVICE CALLS
7. TERMINATION OF WATER SERVICE
8. WATER SERVICE LINES
9. WATER MAIN EXTENSIONS
10. BUILDING FIRE PROTECTION SYSTEMS
11. FIRE HYDRANTS
12. INTERRUPTION OF SERVICE
13. NOTICE TO PLUMBERS AND EXCAVATORS AND "JULIE" PROCEDURES
14. BOIL ORDERS
15. FROZEN WATER POLICY
16. WATER LOSS
17. RESALE
18. CROSS CONNECTIONS
19. PENALTY
20. DISPUTES
21. HIGH VOLUME DISCOUNT

SCHEDULES:

- SCHEDULE 1: TIMEFRAMES
- SCHEDULE 2: WATER/SEWER RATES
- SCHEDULE 3: MISCELLANEOUS CHARGES AND FEES
- SCHEDULE 4: LATE FEES FOR UNPAID BILLS
- SCHEDULE 5: CROSS CONNECTION CONTROLS
- SCHEDULE 6: HYDRANT USE POLICY AND FEE
- SCHEDULE 7: APPLICATION FOR WATER SERVICE CONNECTION
- SCHEDULE 8: AFFIDAVIT TO ESTABLISH SERVICE IN TENANTS NAME
- SCHEDULE 9: TERMINATION OF WATER SERVICE

1. APPLICATION FOR SERVICE; SERVICE FEE: Application for water service connections shall be made to the LRA by the leaseholder/owner or his agent, in writing, on forms furnished by the LRA or water department (see Schedule 7). The application form must be accompanied by a service fee in accordance with Schedule 3(A).

2. WATER SERVICE ACCOUNTS: Water service accounts shall be in the name of the leaseholder/owner of the property serviced and only such leaseholder/owner shall be recognized as the consumer, except as noted hereinafter. The leaseholder/owner of the respective premises serviced shall be held responsible for the payment of all water fees and all other proper charges in connection with the water services to said respective premises, but such payments will be accepted from the sub-tenant or sub-tenants of said respective premises if rendered by them, but the acceptance of such payments from said sub-tenant, shall not relieve the leaseholder/owner from the responsibility of and for the payment of water fees or other service charges not paid when due.

Water service accounts may be established in the name of a sub-tenant other than the leaseholder/owner only after the leaseholder/owner has been advised of his responsibility for payment and only after the leaseholder/owner has affixed his signature on an affidavit form supplied by the LRA (see Schedule 8).

3. METERS:

(A) Usage: All water used by the customer shall be measured with a water meter furnished and installed by the water department at no cost to the customer. The water department will own and maintain all meters; provided, however, that additional or auxiliary meter or meters desired by the owner or customer being supplied for the purpose of subdividing the total water used, shall be at the entire expense of such owner or customer, and shall be their property; in that case the reading of such additional meters, and the maintenance thereof, shall be by the owner or users.

The water department reserves the right to determine the size, location and number of meters required for any service.

(B) Installation: The water meter shall be installed in a convenient location for the personnel of the water department to read and maintain. Wherever practicable meters shall be located inside the building being serviced and shall be located as close as possible to the point of entry of the water service pipe, and the entire length of the service from the point of entry to the water meter shall always be exposed. At no time shall water meters be installed in washrooms.

All meters shall be set plumb and level and secured to remain so. They shall be placed in an accessible location, free from all obstructions, so that they can be easily serviced, and shall be protected by the consumer from freezing or damage. Brass couplings or unions shall be installed on the inlet and outlet side of the meter. A gate valve must be installed within one foot (1') of the meter on both inlet and outlet. No red lead or white lead shall be used in making meter connections.

Where a meter is installed on a water service pipe connected to a hot water boiler, steam boiler or other hot water apparatus, a check and relief valve shall be provided between such meter and boilers or hot water heaters, to protect the water meter from damage caused by back pressure from steam or hot water.

Where meters are set in pits, the top of said meter shall be located fourteen inches (14") below the ground line and shall be provided with a yoke with expansion joint or its equal. For five-eighths inch (5/8") meter, a twenty one inch (21") diameter tile will be used for the pit section; for a three-fourths inch (3/4") and one inch (1") meter, a twenty four inch (24") diameter tile will be provided. Said pit will be covered with a cast iron cover provided with an auxiliary inner cover to make air space. Soil will be packed tightly around the tile and cover, clear up to the lid, and care will be taken not to use crushed rock, gravel or cinders. Clay or loam are the best. Water meters over one inch (1") shall be set in a concrete vault.

(C) Repair: Ordinary repairs will be scheduled and made to meters by the water department at its own expense. In case of damage to a meter by reason of freezing or hot water or any act or omission of the customer, the customer, property owner or both shall pay the water department a repair fee as outlined in schedule 3(B), of this policy for the cost of repairs. The fee will be included with the next water bill, and in case of theft or complete disconnection of any meter by reason of any act or omission of the customer, the owner shall pay the water department the full value of the meter.

(D) Failing To Register: Whenever any meter, by reasons of it being out of repair or for any cause, fails to properly register the water passing through the same, the customer shall be charged in accordance with schedule 3(M) of this policy.

Notice shall at once be given to the water department when a meter is found by owner, occupant or tenants to be out of order.

(E) Testing: In the event a water customer desires to test the accuracy of the water meter, the water department will test the meter for a fee as outlined

in schedule 3(C), of this policy. Should the consumer desire the test made in his presence, the water department will seal the meter before it leaves the consumer's presence and the seal will not be broken or the test made except in the presence of the customer. If the meter test indicates that the meter registers erroneously in excess of two percent (2%) either fast or slow, the meter will be repaired or replaced and the testing fee will be returned to the customer; otherwise, the testing fee will be retained by the water department to cover the cost of the test.

(F) Tampering: In accordance with schedule 19 of this policy, it shall be unlawful for any plumber or other person, without the consent of the water department, to attach, disconnect, repair, test or tamper with any water meter connected with the waterworks system. In case any consumer shall vacate the premises upon which there is a water meter in service without notice being served on the water department in sufficient time to permit the removal of said meter without damage to same, the owner of such property so vacated shall be held liable and responsible for all water passing through the meter and also all damage done to the said meter.

(G) Access: If a meter reader is unable to obtain a reading of meter after two (2) calls, owing to building being locked or vacated, or occupant not permitting entrance to premises due to vicious dog, or otherwise, or ingress to meter is obstructed in any manner whatsoever, either in a building or meter box, the water may be shut off by the water department and an estimated charge made for the amount of water consumed. The owner may request installation of outside meter reading device.

4. PROTECTION OF WATER DEPARTMENT PROPERTY: All meters, piping, gauges and other appliances and equipment furnished by and at the expense of the water department which may be in the customers premises shall be and remain the property of the water department. The customer shall protect and be responsible for such property in the case of loss or damage and only authorized agents of the water department will be permitted to remove or repair such property. The customer shall maintain or cause to maintain free access to all water department properties. The leaseholder/owner or tenant shall not store or construct any obstacles which will interfere with the reading, repairing or removal of the water meter. The leaseholder/owner or tenant shall keep his curb stop and box free from obstructions so that the water can be turned on or off whenever necessary without delay.

5. ACCESS TO PREMISES: Authorized agents of the water department shall, at all reasonable hours, have access to the premises for the purpose of inspecting the customers water supply and reading, repairing, testing or removing the water meter or other water department property.

The authorized agent shall have free access, at any reasonable hour, to any property supplied with Savanna Depot Park water for the purpose of making an inspection of the entire supply system upon the premises or reading or repairing the water meter or other water department property.

6. TURNING ON; SERVICE CALLS: No water from the Savanna Depot Park water supply system shall be turned on for service into any premises by any person other than the water department or some person authorized by them to perform this service.

No water shall be turned on for service in premises in which the plumbing does not comply with the current Illinois Plumbing Code.

The fee for turn-on services and other service calls shall be in accordance with schedule 3.

Any person who shall turn on the supply of water to any premises from which the supply of water has been turned off by the water department due to nonpayment of water service charges or for any other reason without receiving written permission or authority to do so from the water department shall be subject to a penalty in accordance with section 19.

Plumbers will be allowed to turn on the water temporarily to test their work, upon verbal approval from the water department.

7. TERMINATION OF WATER SERVICE: Whenever a premise is to be vacated, or closed for any period of time, application shall be made to the LRA/water department in writing on forms supplied by the LRA or water department (see schedule 9) to have the water supply shut off or discontinued. The water department will then shut off the water, read and remove the meter.

8. WATER SERVICE LINES:

(A) Connection with Water Main; New Service: All water service connections will be connected to a water main.

No water service connection shall be made to another water service connection in the water distribution system.

Only the water department can authorize the necessary service connection to the water main.

The property owner will be responsible for all costs to install the water service from the curb stop to the dwelling.

(B) Pipes, Fittings and Valves: The leaseholder/owner shall be responsible for and bear the entire cost for installing the service pipe from the curb stop into the premises.

The leaseholder/owner shall be responsible for and bear the entire cost for installing a curb stop valve and a curb box in the service pipe. The curb stop valve and curb box shall be located as near as possible to the street right of way. Whenever possible, the curb stop valve and curb box shall be located approximately six feet (6) from the property line. The type of curb stop valve and curb stop box shall be approved by the water department or may be purchased from the water department. The water department shall be responsible for the maintenance of the curb stop valve and the curb box .

All water service pipes, fittings and valves shall be constructed and installed in accordance with the current Illinois Plumbing Code.

(C) Replacing and Repairing Water Services: When a leak or break occurs on a water service anywhere between the water main and the curb box the water department is responsible for repair or replacement. The leaseholder / owner is responsible for repair or replacement from the curb box to the premises at his expense.

Prior to a street improvement program where the street is to be improved with either a Portland cement concrete surface or a bituminous concrete surface, all water services which are not type K copper may be replaced by the water department. At that time consideration will be given to replacing any water mains within the improvement. Consideration will also be given to extension of water services lines to all vacant lots upon request by the property owner as reflected in section 9 (water main extensions) for new service. The total cost of this work will be paid by the leaseholder/owner.

The water department/LRA shall notify the property leaseholder/owner or customer of any water leak in the water service line between the curb box and the water meter and shall give the leaseholder/owner notice to repair the water leak within fifteen (15) days. If the water leak is not repaired within the allotted time, the water department shall bill the leaseholder/owner for water wasted at thirty six thousand (36,000) gallons per day (amount of water that will flow through a one-eighth inch [1/8"] hole at forty [40] pounds of pressure) from the date of the notice to repair the water leak. The water wasted shall be paid for at the regular water rates then in effect.

(D) Restricted Use Of System: No person shall connect to the public

water supply without complying with the Illinois state plumbing code, existing laws and rules.

(E) Inspection: The water department or any representative of the LRA thereof shall have the authority to inspect any premises during working hours to determine the presence of an improper connection and to order the elimination of such cross connection.

(F) Discontinuance Of Water Service: The water department is hereby authorized to discontinue water service after a reasonable notice to any person owning any property where an improper water connection exists in accordance with this policy.

(G) Precautionary Measures: The water department may take such other precautionary measures as necessary to eliminate any danger of the contamination of the Savanna Depot Park water supply system.

(H) Board of Directors To Make Rules And Regulations: The LRA Board of Directors is hereby authorized to make such rules and regulations consistent with this policy and approved by the board for connections to the waterworks, specifying the types and sizes of pipes and all other appurtenances and extensions thereto and amending the same from time to time as may be deemed necessary. All service pipes and connections to the waterworks system shall comply with said specifications and rules. Any person not complying with the specifications and rules for connections to the waterworks system shall have their services terminated.

9. WATER MAIN EXTENSIONS: It is hereby established that it is the policy of the LRA that all water mains proposed to be extended shall be constructed in accordance with the following:

(A) Preliminary Survey: When the owner of one or more building sites within a lot, block, tract or parcel of land, which is not served by the Savanna Depot Park water system requests an extension of the water system to serve the property owned by him, the water department shall make a preliminary survey of the premises, and report to the LRA Board of Directors on the feasibility of the proposed construction.

(B) Plans, Specifications, Estimate Of Cost: If it appears from the report of the water department that the Savanna Depot Park water system, as it then exists, is of ample size and design to accommodate the properties which will be served by such extension and it is determined by the LRA Board of Directors to proceed with the extension as proposed:

(C) Records: The LRA and water department will require as built drawings to be recorded in their files which shows the location of the water main extended, the total project costs, the reimbursement charges as established at the time of construction (if any) and the abutting property descriptions of the properties benefited, together with a current record of the reimbursement charges paid and unpaid (if any).

All water mains extended under this section, except as otherwise provided for, shall become part of the Savanna Depot Park water distribution system upon completion of the construction of said water main extension.

(D) Water Main Extensions Beyond Savanna Depot Park Service Area or Properties: Requests for extensions will be at the discretion of the LRA Board.

10. BUILDING FIRE PROTECTION SYSTEMS: The leaseholder/owner shall be responsible for installation, repairs, and maintenance on all Fire Protection Systems from the water main to the premises. Fire protection systems include, but are not limited to, piping, valves, fittings and sprinkler heads.

11. FIRE HYDRANTS: Fire hydrants are for the use of the fire department for the purpose of extinguishing fires and persons other than members of the fire department and persons authorized by the LRA and water department shall not open or attempt to draw water from any fire hydrant except as described in the Hydrant Use Policy, schedule 6.

12. INTERRUPTION OF SERVICE: When it is necessary for the water department to interrupt the water service for the purpose of repairing or extending the mains, it will endeavor to give notice of interruption. In case of a break in the main or pumping equipment requiring an immediate shut down or interruption of service, the water department cannot give notice to its customers and therefore, all boilers or tanks on customers premises that are connected directly with the service pipe should be provided with check valves to prevent any damage in case the water is suddenly shut off. The water department shall not in any manner be liable for any damage caused by any increase or decrease in pressure or by the shutting off of the supply of water of any customer while the system, or any part thereof, is undergoing repairs, or caused by the freezing of the main or the breaking of any pipe or service cock, or by a shortage of water due to accident or circumstances over which the water department has no control. Only persons authorized by the water department shall turn off or on any water main valves or curb stops.

13. NOTICE TO PLUMBERS AND EXCAVATORS AND “JULIE” PROCEDURES: All plumbers and contractors shall contact the water department prior to

performing any excavating work within the easement or right of way. The water department representative will mark the approximate location of any underground water main or service pipe and the plumber or contractor shall take every precaution to prevent damage to the water main or service pipe. If any damages do occur, the plumber or person that caused the damage shall pay the cost of repairing same to the LRA. The person causing the damage to the water main or service shall also be responsible for any other liability resulting from the broken or damaged service pipe or water main. No person shall tap, repair, change or otherwise disturb the mains or service pipes without the permission of the water department.

PLEASE NOTE: A JULIE locate will not cover locating water lines. You must contact the LRA or water department.

14. BOIL ORDERS: Emergency procedures in the event of a natural disaster, conflagration or major accident will involve the actions listed in this section for the protection of public health and property.

(A) Shutoffs: All mains and curb stops in the affected area not needed for emergency service will be shut off by the water department during rescue operations and prior to cleanup activities.

(B) Salvage: All meters, fire hydrants and other water utility service equipment will be protected against further damage during cleanup operations, salvaged and returned to stocks for inspection, repair and reuse.

(C) Sanitary Measures:

1. Chlorination: In the event service mains are ruptured or are suspected of having been damaged, the water department may increase the dosage of chlorine in treated potable water. Public notices will be given of this action, together with the expected duration. Notices will be given via e-mail or posted on front door when applicable.

2. Boiling Water: In the event the safety or integrity of potable water service is compromised by line breaks or equipment malfunctions, citizens will be advised to boil their water used for potable purposes. Public notice of this recommended action, together with boiling instructions will be given. Notices will be given via e-mail or posted on front door when applicable.

15. FROZEN WATER POLICY: The following represents basic regulations related to frozen water services. It is emphasized that only freezing water problems located underground shall be considered. Freezing water problems within the basement or dwelling shall not be considered.

The customer shall protect the water meter from freezing when located in the basement and in the event of accidental or willful damage to the meter caused by freezing the customer shall notify the Water Department, which will make the necessary repairs to the meter and charge the customer for the labor and material costs. Water meters located in yard pits shall be protected by the water department.

To qualify, the customer must notify the water department in writing prior to running water to prevent freezing. A meter reading shall also be presented at this time. Prior authority must be obtained from the water department before any water is left running to prevent freezing. Normally the frost penetration is not of sufficient depth to warrant running water to prevent freezing until after December 1.

Qualified customers shall be billed for fifty percent (50%) of the water used in excess of the customer's average water usage, in addition to the regular rates established.. Averages shall be computed based on the two (2) previous years. If a history does not exist, the LRA shall determine the average.

In the event the water service freezes, the customer shall pay all costs relating to thawing frozen water services or lines. When the water service cannot be thawed, the customer shall notify the water department and the bill shall be prorated. The customer shall also notify the water department whenever the water thaws.

16. WATER LOSS: Water loss as used herein shall be that portion of water usage as read on the water meter over and beyond an established average usage. Water loss shall be subject to the following conditions:

(A) No such loss had been accommodated within the previous eighteen (18) months; and

(B) The meter reader has read the meter within the previous seven (7) months; and

(C) The water user affirms that the water loss was actually unknown to him and files with the LRA a notarized document to that effect; and

(D) The water loss is at least equal to twice the average usage as determined by the records of the previous usage; and

(E) The customer will be charged for water loss at 1 ½ times average use. Averages shall be computed based on the two (2) previous years. If a history does not exist, the LRA shall determine the average.

. This does not apply to water used during winter months to prevent freeze up of water lines.

17. RESALE: No water shall be resold or distributed by the recipient from the Savanna Depot Park supply to any premises other than that for which application has been made and the meter installed, except in case of emergency and with written consent of the LRA.

18. CROSS CONNECTIONS: See Schedule 5

19. PENALTY: The penalty prescribed for violation of any of the provisions of this chapter, or for any rules and regulations promulgated thereunder, shall be as set out as follows:

Fine: Except as otherwise provided, any person convicted of a violation of any section or provision of this policy shall be fined a sum not to exceed five hundred dollars (\$500.00) for any one offense.

20. DISPUTES: Any disputes pertinent to water bills, service fees, installation fees, penalties and any other charges or fees may be filed with the LRA by the leaseholder/owner or customer in the form of an appeal application. Such appeal application shall be filed with the LRA prior to the date due. The appeal application shall specify the circumstances constituting the dispute. The LRA shall transmit to the infrastructure committee, or board, the appeal applications and all other papers constituting the record upon which the action appealed from was taken. The committee, or board, shall set a hearing date within ten (10) days from date of application. Upon the hearing, any party may appear in person or by agent or attorney. The applicant shall be notified as to time and place of said hearing. The administrative decision shall be made within thirty (30) days from date of application and said decision shall be final.

21. HIGH VOLUME DISCOUNT: Any use in excess of 2,000,000 gallons per month will be reviewed by the LRA Board.

SCHEDULES

SCHEDULE 1: TIMEFRAMES - All Service requests shall be made to the LRA office with a 2 day lead time if possible. Emergency requests will be handled on a case by case basis with additional charges if personnel are not on the development and must be called in.

SCHEDULE 2 Water Rates - There shall be and there is hereby established a minimum charge and a basic user rate for the use of and for service supplied by the water facilities of the Savanna Depot Park. In December of each year, the Infrastructure Committee shall review user rates and after taking into account inflation, costs incurred the previous year in providing the service and anticipated capital improvements needed to maintain the system, and will make recommendations to the LRA Board on an increase in rates.

2013 Rate: Base fee of \$65.11 per quarter. \$36.17 for the first 10,000 gallons used during the quarter. \$2.82 per additional thousand gallons (over 10,000) used during the quarter. If a user has water service but no usage the user will only be charged for the base fee. Users will be billed quarterly.

Rates are reviewed yearly and will be provided to users after board approval. The current rates are also on file in the LRA office.

SCHEDULE 3: MISCELLANEOUS CHARGES AND FEES -

(A) Service Fees: Applicant shall pay a \$36.00 fee when service is applied for to be billed thru the LRA.

(B) Meter Repair Fee: Applicant shall pay for the actual cost of equipment, material, labor and compensations and a 20% overhead on cost of material and equipment for other than ordinary repairs.

(C) Meter Testing Fee: Applicant shall pay one hundred dollars (\$100.00) for testing the accuracy of a water meter.

(D) Hydrant Use Fee: Permit Requirements: A contractor or any other person desiring to draw water directly from a hydrant to fill a tank truck or for any other purpose shall first apply to the LRA office for a permit to do so upon application forms supplied by the LRA office for such purposes. Upon filing such application, the applicant shall agree to pay a per day fee that is listed in the Hydrant Use Policy. Upon receipt of such application LRA office personnel shall issue approval of the application. Applicants shall inform the LRA office of the dates of use for billing purposes.

(E) Failure To Pay: All bills for use shall become delinquent thirty (30) days after the date thereon and charged in accordance with schedule 4.

(F) Frostproof Meter: Owner shall pay the actual cost of equipment, material, labor and compensations and a twenty percent (20%) overhead on cost of material and equipment for frostproof meter installation.

(G) Temporary Shut-Off Fee: Service fees shall be thirty-six dollars (\$36) for a temporary shut-off period of no more than one hour.

(H) Turn On And Off By Customer: Water turned off by the customers inside their homes, with shut off valve after meter, is done at their discretion and does not affect service or monthly charges.

(I) Temporary And Emergency Turn Offs: There will be a charge of thirty-six dollars (\$36) for customers requesting water to be turned off when service will be temporarily in nonuse (over 1 hour). This is a one time turn off fee and will be turned back on at customer's request with a seventy-two dollar (\$72) turn on fee. Turning off in an emergency, i.e., broken line or during construction, will not be charged.

(J) New Business: The initial service fee will be waived for new businesses.

(K) Frozen Water Policy: See section 15

(L) Water Loss: See section 16

(M) Failure of Meter to Register: Customers will be charged at the use shown during the corresponding period of the previous year. If no record of the previous year exists, then it shall be the duty of the LRA to estimate or determine, so far as he can, the amount of water consumed during the time estimated by the LRA to be due. If the estimated water consumed is judged unfair by the customer, he may present all facts to the Infrastructure committee whose decision will be final.

SCHEDULE 4: Late Fees for Unpaid Bills

(A) All water/sewer bills shall be paid on or before the due dates as noted on the water/sewer bill. Bills will be mailed to the customer's last address as shown by the records of the LRA office, but failure to receive a bill will not relieve the customer from his obligation to pay the bill. All bills for water/sewer use or service shall become delinquent thirty (30) days after the date thereon.

(B) The customer will receive a ten percent (10%) late fee charge of the unpaid bill. The charge will be added to the account three (3) business days after the due date. This provides sufficient time for the payment to arrive via postal services. This bill and the unpaid bill are due upon receipt. Failure to acknowledge the unpaid bill and late fee may result in disconnection and termination of the water/sewer service.

(C) Once the bill has become thirty days (30) past due the service is subject to shut off. If no communication has been received regarding the water/sewer bill the LRA office shall cause the water to be shut off from the premises.

(D) Reinstatement Charges: Customers whose services are terminated because of nonpayment of bills when due and payable shall be required to pay a reinstatement fee of fifty dollars (\$50.00) and a service fee of seventy-two dollars (\$72) before service will be restored. Said charge shall be in addition to any penalty, or other charge.

SCHEDULE 5: Cross Connection Controls

TO PROVIDE AN EFFECTIVE MEANS FOR PROTECTING THE SAVANNA DEPOT PARK SYSTEM FROM CONTAMINATION DUE TO BACKFLOW OF CONTAMINANTS THROUGH THE CUSTOMER WATER SERVICE CONNECTION INTO THE PUBLIC WATER SYSTEM.

WHEREAS, the Illinois Plumbing Code, 77 Ill. Adm. Code 890.Subpart I, requires protection of the potable water system from contamination due to backflow or backsiphonage of contaminants through the water service connection; and

WHEREAS, the Illinois Pollution Control Board Regulations, 35 Ill. Adm. Code 607.104, et seq. requires an active program of cross-connection control which will prevent the contamination of all potable water supply systems; and

WHEREAS, in order to accomplish these goals it is necessary to introduce restrictions that describe in detail specific procedures and requirements for cross-connection control; now, therefore,

SECTION 1. That all plumbing installed within the Savanna Depot Park, shall be installed in accordance with the Illinois Plumbing Code, 77 Ill. Adm. Code 890. That, if in accordance with the Illinois Plumbing Code or in the judgement of the LRA or water department, an approved backflow prevention device is necessary for the safety of the public water supply system, the LRA or water department will give notice to the water customer to install such an approved device immediately. The water customer shall, at his own expense, install such an approved device at a location and in a manner in accordance with the Illinois Plumbing Code and all applicable local regulations, and shall have inspections and tests made of such approved devices upon installation and as required by the Illinois Plumbing Code and local regulations.

SECTION 2. That no person, firm or corporation shall establish or permit to be established or maintain or permit to be maintained any connection whereby a private, auxiliary or emergency water supply other than the regular public water supply of the Savanna Depot Park, enter the supply or distribution system of Savanna Depot Park, unless such private, auxiliary or emergency water supply and the method of connection and use of such supply shall have been approved by the LRA and the Illinois Environmental Protection Agency.

SECTION 3. That it shall be the duty of the LRA and water department to cause surveys and investigations to be made of industrial and other properties served by the public water supply to determine whether actual or potential hazards to the public water supply may exist. Such surveys and investigations shall be made a matter of public record and shall be repeated at least every two years, or as often as the LRA shall deem necessary. Records of

such surveys shall be maintained and available for review for a period of at least ten years.

SECTION 4. That the approved cross-connection control device inspector shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distribution system of the Savanna Depot Park for the purpose of verifying the presence or absence of cross-connections, and that the LRA, water department or their authorized agent shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distribution system of the Savanna Depot Park for the purpose of verifying information submitted by the customer regarding the required cross-connection control inspection. On demand the owner, lessees or occupants of any property so served shall furnish any information which may be requested regarding the piping system or systems or water use on such property. The refusal of such information, when demanded, shall, within the discretion of the LRA, be deemed evidence of the presence of improper connections as provided in this document.

SECTION 5. That the water purveyor of the Savanna Depot Park is hereby authorized and directed to discontinue, after reasonable notice to the occupant thereof, the water service to any property wherein any connection in violation of the provisions of this document is known to exist, and to take such other precautionary measures as he may deem necessary to eliminate any danger of contamination of the public water supply distribution mains. Water service to such property shall not be restored until such conditions have been eliminated or corrected in compliance with the provisions of this document, and the required reconnection fee is paid to the LRA. Immediate disconnection with verbal notice can be effected when the LRA is assured that imminent danger of harmful contamination of the public water supply system exists. Such action shall be followed by written notification of the cause of disconnection. Immediate disconnection without notice to any party can be effected to prevent actual or anticipated contamination or pollution of the public water supply, provided that, in the reasonable opinion of the LRA, water department or the Illinois Environmental Protection Agency, such action is required to prevent actual or potential contamination or pollution of the public water supply. Neither the Public Water Supply, the LRA, or its agents or assigns shall be liable to any customer for any injury, damages or lost revenues which may result from termination of said customer's water supply in accordance with the terms of this document, whether or not said termination was with or without notice.

SECTION 6. That the consumer responsible for backsiphoned material or contamination through backflow, if contamination of the potable water supply system occurs through an illegal cross-connection or an improperly installed, maintained or repaired device, or a device which has been bypassed, must bear the cost of clean-up of the potable water supply system.

LRA REGULATIONS ON
CROSS-CONNECTION CONTROL

Section 1. Cross-Connection Control -- General Policy

A. Purpose. The purpose of these Rules and Regulations is:

1. To protect the public water supply system from contamination or pollution by isolating within the customer's water system contaminants or pollutants which could backflow through the service connection into the public water supply system.
2. To promote the elimination or control of existing cross-connections, actual or potential, between the public or consumer's potable water system and non-potable water systems, plumbing fixtures and sources or systems containing substances of unknown or questionable safety.
3. To provide for the maintenance of a continuing program of cross-connection control which will prevent the contamination or pollution of the public and consumer's potable water systems.

B. Application. These Rules and Regulations shall apply to all premises served by the public potable water supply system of the Savanna Depot Park.

C. Policy. The customer shall be responsible for protection of the public water supply system from contamination due to backflow or back-siphonage of contaminants through the customer's water service connection. If, in the judgement of the LRA, water department or his authorized representative, an approved backflow prevention device is necessary for the safety of the public water supply system, the LRA shall give notice to the consumer to install such approved backflow prevention device at each service connection to the premises. The consumer shall immediately install such approved device or devices at his own expense; failure, refusal or inability on the part of the consumer to install such device or devices immediately shall constitute grounds for discontinuing water service to the premises until such device or devices have been installed. The consumer shall retain records of installation, maintenance, testing and repair as required in Section 5D(4) below for a period of at least five years. The LRA may require the consumer to submit a cross-connection inspection report to assist in determining whether or not service line protection will be required. All cross-connection inspections shall be conducted by a Cross-Connection Control Device Inspector certified by the Illinois Environmental Protection Agency.

Section 2. Definitions

A. The following definitions shall apply in the interpretation and enforcement of these regulations:

1. "Fixed proper air gap" means the unobstructed vertical distance through the free atmosphere between the water discharge point and the flood level rim of the receptacle.
2. "Agency" means Illinois Environmental Protection Agency.
3. "Approved" means backflow prevention devices or methods approved by the Research Foundation for Cross-Connection Control of the University of Southern California, Association of State Sanitary Engineers, American Water Works Association, American National Standards Institute or certified by the National Sanitation Foundation.
4. "Auxiliary water system" means any water source or system on or available to the premises other than the public water supply system and includes the water supplied by the system. These auxiliary waters may include water from another purveyor's public water supply system; or water from a source such as wells, lakes, or streams, or process fluids; or used water. These waters may be polluted or contaminated or objectionable or constitute a water source or system over which the water purveyor does not have control.

5. "Backflow" means the flow of water or other liquids, mixtures, or substances into the distribution pipes of a potable water system from any source other than the intended source of the potable water supply.
6. "Backflow prevention device" means any device, method, or type of construction intended to prevent backflow into a potable water system. All devices used for backflow prevention in Illinois must meet the standards of the Illinois Plumbing Code and the Illinois Environmental Protection Agency.
7. "Consumer" or "Customer" means the owner, official custodian or person in control of any premises supplied by or in any manner connected to a public water system.
8. "Consumer's water system" means any water system located on the customer's premises. A building plumbing system is considered to be a customer's water system.
9. "Contamination" means an impairment of the quality of the water by entrance of any substance to a degree which could create a health hazard.
10. "Cross-connection" means any physical connection or arrangement between two otherwise separate piping systems, one of which contains potable water and the other a substance of unknown or questionable safety or quality, whereby there may be a flow from one system into the other.

Direct cross-connection means a cross-connection formed when a water system is physically joined to a source of unknown or unsafe substance.

Indirect cross-connection means a cross-connection through which an unknown substance can be forced, drawn by vacuum or otherwise introduced into a safe potable water system.
11. "Double check valve assembly" means an assembly composed of single, independently acting check valves approved under ASSE Standard 1015. A double check valve assembly must include tight shutoff valves located at each end of the assembly and suitable connections for testing the water-tightness of each check valve.
12. "Health hazard" means any condition, device or practice in a water system or its operation resulting from a real or potential danger to the health and well-being of consumers. The word "severe" as used to qualify "health hazard" means a hazard to the health of the user that could be expected to result in death or significant reduction in the quality of life.
13. "Inspection" means a plumbing inspection to examine carefully and critically all materials, fixtures, piping and appurtenances, appliances and installations of a plumbing system for compliance with requirements of the Illinois Plumbing Code, 77 Ill. Adm. Code 890.
14. "Non-potable water" means water not safe for drinking, personal, or culinary use as determined by the requirements of 35 Ill. Adm. Code 601et seq.
15. "Plumbing" means the actual installation, repair, maintenance, alteration or extension of a plumbing system by any person. Plumbing includes all piping, fixtures, appurtenances and appliances for a supply of water for all purposes, including without limitation lawn sprinkler systems, from the source of a private water supply on the premises or from the main in the street, alley or at the curb to, within and about any building or buildings where a person or persons live, work or assemble. Plumbing includes all piping, from discharge of pumping units to and including pressure tanks in water supply systems. Plumbing includes all piping, fixtures, appurtenances, and appliances for a building drain and a sanitary drainage and related ventilation system of any building or buildings where a person or persons live, work or assemble from the point of connection of such building drain to the building sewer or private sewage disposal system five feet beyond the foundation walls.
16. "Pollution" means the presence of any foreign substance (organic, inorganic, radiological, or

biological) in water that tends to degrade its quality so as to constitute a hazard or impair the usefulness of the water.

17. "Potable water" means water which meets the requirements of 35 Ill. Adm. Code 601 et seq. for drinking, culinary, and domestic purposes.
18. "Potential Cross-Connection" means a fixture or appurtenance with threaded hose connection, tapered spout, or other connection which would facilitate extension of the water supply line beyond its legal termination point.
19. "Process fluid(s)" means any fluid or solution which may be chemically, biologically or otherwise contaminated or polluted in a form or concentration such as would constitute a health, pollution, or system hazard if introduced into the public or a consumer's potable water system. This includes but is not limited to:
 - a. polluted or contaminated waters;
 - b. process waters;
 - c. used waters originating from the public water supply system which may have deteriorated in sanitary quality;
 - d. cooling waters;
 - e. questionable or contaminated natural waters taken from wells, lakes, streams, or irrigation systems;
 - f. chemicals in solution or suspension;
 - g. oils, gases, acids, alkalis and other liquid and gaseous fluids used in industrial or other processes, or for fire fighting purposes.
20. "Public water supply" means all mains, pipes and structures through which water is obtained and distributed to the public, including wells and well structures, intakes and cribs, pumping stations, treatment plants, reservoirs, storage tanks and appurtenances, collectively or severally, actually used or intended for use for the purpose of furnishing water for drinking or general domestic use and which serve at least 15 service connections or which regularly serve at least 25 persons at least 60 days per year. A public water supply is either a "community water supply" or a "non-community water supply".
21. "Reduced pressure principle backflow prevention device" means a device containing a minimum of two independently acting check valves together with an automatically operated pressure differential relief valve located between the two check valves and approved under ASSE Standard 1013. During normal flow and at the cessation of normal flow, the pressure between these two checks shall be less than the supply pressure. In case of leakage of either check valve, the differential relief valve, by discharging to the atmosphere, shall operate to maintain the pressure between the check valves at less than the supply pressure. The unit must include tightly closing shutoff valves located at each end of the device, and each device shall be fitted with properly located test cocks.
22. "Service connection" means the opening, including all fittings and appurtenances, at the water main through which water is supplied to the user.
23. "Survey" means the collection of information pertaining to a customer's piping system regarding the location of all connections to the public water supply system and must include the location, type and most recent inspection and testing date of all cross-connection control devices and methods located within that customer's piping system. The survey must be in written form, and should not be an actual plumbing inspection.
24. "System hazard" means a condition through which an aesthetically objectionable or degrading material not dangerous to health may enter the public water supply system or a consumer's potable water system.
25. "Used water" means any water supplied by a public water supply system to a consumer's water system after it has passed through the service connection and is no longer under the control of the water supply official custodian.

26. "Water purveyor" means the owner or official custodian of a public water system.

Section 3. Water System

A. The water system shall be considered as made up of two parts: the public water supply system and the consumer's water system.

B. The public water supply system shall consist of the source facilities and the distribution system, and shall include all those facilities of the potable water system under the control of the LRA up to the point where the consumer's water system begins.

C. The source shall include all components of the facilities utilized in the production, treatment, storage, and delivery of water to the public water supply distribution system.

D. The public water supply distribution system shall include the network of conduits used to deliver water from the source to the consumer's water system.

E. The consumer's water system shall include all parts of the facilities beyond the service connection used to convey water from the public water supply distribution system to points of use.

Section 4. Cross-Connection Prohibited

A. Connections between potable water systems and other systems or equipment containing water or other substances of unknown or questionable quality are prohibited except when and where approved cross-connection control devices or methods are installed, tested and maintained to insure proper operation on a continuing basis.

B. 1. No physical connection shall be permitted between the potable portion of a supply and any other water supply not of equal or better bacteriological and chemical quality as determined by inspection and analysis by the Agency.

2. There shall be no arrangement or connection by which an unsafe substance may enter a supply.

Section 5. Survey and Investigations

A. The consumer's premises shall be open at all reasonable times to the approved cross-connection control device inspector for the inspection of the presence or absence of cross-connections within the consumer's premises, and testing, repair and maintenance of cross-connection control devices within the consumer's premises.

B. On request by the LRA, or his authorized representative, the consumer shall furnish information regarding the piping system or systems or water use within the customer's premises. The consumer's premises shall be open at all reasonable times to the LRA for the verification of information submitted by the inspection consumer to the public water supply custodian regarding cross-connection inspection results.

C. It shall be the responsibility of the water consumer to arrange periodic surveys of water use practices on his premises to determine whether there are actual or potential cross-connections to his water system through which contaminants or pollutants could backflow into his or the public potable water system. All cross-connection control or other plumbing inspections must be conducted in accordance with 225 ILCS 320/3(1).

D. It is the responsibility of the water consumer to prevent backflow into the public water system by ensuring that:

1. All cross-connections are removed; or approved cross-connection control devices are installed for control of backflow and back-siphonage.

2. Cross-connection control devices shall be installed in accordance with the manufacturer's instructions.

3. Cross-connection control devices shall be inspected at the time of installation and at least annually by a person approved by the Agency as a cross-connection control device inspector (CCCDI). The inspection of mechanical devices shall include physical testing in accordance with the manufacturer's instructions.

4. Testing and Records

- a. Each device shall be tested at the time of installation and at least annually or more frequently if recommended by the manufacturer.
- b. Records submitted to the Savanna Depot Park public water supply shall be available for inspection by Agency personnel in accordance with 415 ILCS 5/4.
- c. Each device shall have a tag attached listing the date of most recent test, name of CCCDI, and type and date of repairs.
- d. A maintenance log shall be maintained and include:
 1. date of each test;
 2. name and approval number of person performing the test;
 3. test results;
 4. repairs or servicing required;
 5. repairs and date completed; and
 6. servicing performed and dated completed.

Section 6. Where Protection is Required

A. An approved backflow device shall be installed on all connections to the public water supply as described in the Plumbing Code, 77 Ill. Adm. Code 890 and the Agency's regulations 35 Ill. Adm. Code 680. In addition, an approved backflow prevention device shall be installed on each service line to a consumer's water system serving premises, where in the judgement of the LRA, actual or potential hazards to the public water supply system exist.

B. An approved backflow prevention device shall be installed on each service line to a consumer's water system serving premises where the following conditions exist:

1. Premises having an auxiliary water supply, unless such auxiliary supply is accepted as an additional source by the LRA and the source is approved by the Illinois Environmental Protection Agency.
2. Premises on which any substance is handled which can create an actual or potential hazard to the public water supply system. This shall include premises having sources or systems containing process fluids or waters originating from the public water supply system which are no longer under the sanitary control of the LRA.
3. Premises having internal cross-connections that, in the judgement of the LRA and the Cross-Connection Control Device Inspector, are not correctable or intricate plumbing arrangements which make it impractical to determine whether or not cross-connections exist.
4. Premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete cross-connection survey.

5. Premises having a repeated history of cross-connections being established or re-established.

C. An approved backflow device shall be installed on all connections to the public water supply as described in the Plumbing Code, 77 Ill. Adm. Code 890 and the Agency's regulations 35 Ill. Adm. Code 653. In addition, an approved backflow prevention device shall be installed on each service line to a consumer's water system serving, but not necessarily limited to, the following types of facilities unless the LRA determines that no actual or potential hazard to the public water supply system exist:

1. Hospitals, mortuaries, clinics, nursing homes.
2. Laboratories.
3. Piers, docks, waterfront facilities.
4. Sewage treatment plants, sewage pumping stations or storm water pumping stations.
5. Food or beverage processing plants.
6. Chemical plants.
7. Metal plating industries.
8. Petroleum processing or storage plants.
9. Radioactive material processing plants or nuclear reactors.
10. Car washes.
11. Pesticide, or herbicide or extermination plants and trucks.
12. Farm service and fertilizer plants and trucks.

Section 7. Type of Protection Required

A. The type of protection required under Sections 6.1, 6.2, and 6.3 of these regulations shall depend on the degree of hazard which exists as follows:

1. An approved fixed proper air gap separation shall be installed where the public water supply system may be contaminated with substances that could cause a severe health hazard.
2. An approved fixed proper air gap separation or an approved reduced pressure principle backflow prevention device shall be installed where the public water supply system may be contaminated with a substance that could cause a system or health hazard.
3. An approved fixed proper air gap separation or an approved reduced pressure principle backflow prevention device shall be installed where the public water supply system may be polluted with substances that could cause a pollution hazard not dangerous to health.

B. The type of protection required under Section 6.4 of these regulations shall be an approved fixed proper air gap separation or an approved reduced pressure principle backflow prevention device.

C. Where a public water supply or an auxiliary water supply is used for a fire protection system, reduced pressure principle backflow preventers shall be installed on fire safety systems connected to the public water supply when:

1. the fire safety system contains antifreeze, fire retardant or other chemicals;
2. water is pumped into the system from another source; or
3. water flows by gravity from a non-potable source; or water can be pumped into the fire safety system from any other source;
4. there is a connection whereby another source can be connected to the sprinkler system.

D. All other fire safety systems connected to the potable water supply shall be protected by a double check valve assembly on metered service lines and a double detector check valve assembly on unmetered service lines as described in Plumbing Code, 77 Ill. Adm. Code 890.

Section 8. Backflow Prevention Devices

A. All backflow prevention devices or methods required by these rules and regulations shall be approved by the Research Foundation for Cross-Connection Control of the University of Southern California, American Water Works Association, American Society of Sanitary Engineering, or American National Standards Institute or certified by the National Sanitation Foundation to be in compliance with applicable industry specification.

B. Installation of approved devices shall be made in accordance with 35 Ill. Adm. Code 653.802, and only as specified by the Research Foundation for Cross-Connection Control of the University of Southern California or applicable industry specifications. Maintenance as recommended by the manufacturer of the device shall be performed. Manufacturer's maintenance manual shall be available on-site.

Section 9. Inspection and Maintenance

A. It shall be the duty of the consumer at any premises on which backflow prevention devices required by these regulations are installed to have inspection, tests, maintenance and repair made in accordance with the following schedule or more often where inspections indicate a need or are specified in manufacturer's instructions.

1. Fixed proper air gap separations shall be inspected to document that a proper vertical distance is maintained between the discharge point of the service line and the flood level rim of the receptacle at the time of installation and at least annually thereafter. Corrections to improper or bypassed air gaps shall be made within 24 hours.
2. Double check valve assemblies shall be inspected and tested at time of installation and at least annually thereafter, and required service performed within fifteen (15) days.
3. Reduced pressure principle backflow prevention devices shall be tested at the time of installation and at least annually or more frequently if recommended by the manufacturer, and required service performed within five (5) days.

B. Testing shall be performed by a person who has been approved by the Agency as competent to service the device. Proof of approval shall be in writing.

C. Each device shall have a tag attached listing the date of most recent test or visual inspection, name of tester, and type and date of repairs.

D. A maintenance log shall be maintained and include:

1. date of each test or visual inspection;
2. name and approval number of person performing the test or visual inspection;
3. test results;
4. repairs or servicing required;
5. repairs and date completed; and
6. servicing performed and date completed.

E. Whenever backflow prevention devices required by these regulations are found to be defective, they shall be repaired or replaced at the expense of the consumer without delay as required by Section 9A.

F. Backflow prevention devices shall not be bypassed, made inoperative, removed or otherwise made ineffective without specific authorization by the LRA.

Section 10. Booster Pumps

- A. Where a booster pump has been installed on the service line to or within any premises, such pump shall be equipped with a low pressure cut-off device designed to shut-off the booster pump when the pressure in the service line on the suction side of the pump drops to 20 psi or less.
- B. It shall be the duty of the water consumer to maintain the low pressure cut-off device in proper working order and to certify to the LRA, at least once a year, that the device is operable.

Section 11. Violations

- A. The LRA shall deny or discontinue, after reasonable notice to the occupants thereof, the water service to any premises wherein any backflow prevention device required by these regulations is not installed, tested, maintained and repaired in a manner acceptable to the LRA, or if it is found that the backflow prevention device has been removed or bypassed, or if an unprotected cross-connection exists on the premises, or if a low pressure cut-off required by these regulations is not installed and maintained in working order.
- B. Water service to such premises shall not be restored until the consumer has corrected or eliminated such conditions or defects in conformance with these regulations and to the satisfaction of the LRA, and the required reconnection fee is paid.
- C. Neither the LRA, water department, or its agents or assigns shall be liable to any customers of the Savanna Depot Park system for any injury, damages or lost revenues which may result from termination of said customer's water supply in accordance with the terms of this document, whether or not said termination of the water supply was with or without notice.
- E. The consumer responsible for back-siphoned material or contamination through backflow, if contamination of the potable water supply system occurs through an illegal cross-connection or an improperly installed, maintained or repaired device, or a device which has been bypasses, must bear the cost of clean-up of the potable water supply system.
- F. Any person found to be violating any provision of these Rules and Regulations shall be served with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violation.
- G. Any person violating any of the provisions of these Rules and Regulations in addition to the fine provided, shall become liable to the LRA for any expense, loss or damage occasioned by reason of such violations, whether the same was caused before or after notice.

SCHEDULE 6: Hydrant Use Policy and Fee:

LRA Fire Hydrant Utilization Policy

Fire hydrants, including private fire hydrants, are for the use of the fire department for the purpose of extinguishing fires and persons other than members of the fire department and persons duly-authorized by the Jo-Carroll Depot Local Redevelopment Authority (LRA) shall not open or attempt to draw water from any fire hydrant located within Savanna Depot Park. The following policy has been developed regarding temporary use of fire hydrants.

GENERAL POLICY: A person may not open any fire hydrant or cause water to be discharged from a fire hydrant unless the person has received from the LRA a permit issued hydrant wrench. Perspective applicants shall submit an application to the LRA Business Office. **A PERMIT HOLDER MAY OPEN A FIRE HYDRANT ONLY IF A PERMIT ISSUED BY THE LRA IS IN HIS POSSESSION AT THE LOCATION OF THE FIRE HYDRANT**

THE LRA MAY REVOKE OR AMEND THE TERMS OF THE PERMIT AT ANY TIME DUE TO:

A public complaint

Any adverse effects to the water distribution system

Any violation of this policy

The LRA may not issue a permit and hydrant wrench to an applicant until the applicant has paid all charges for applicable fees

A hydrant use permit will not be issued to any person who owes past due bills to the LRA

RULES FOR HYDRANT USE

A permit holder is subject to all applicable federal, state, and county laws and regulations

The LRA water and sewer operator will assign the hydrant designated for use

No permit is transferrable and is only for the use of the hydrant stipulated on the permit

No water removed from a fire hydrant is allowed to be sold

A fire hydrant may not be used to supply water for domestic use

A permit holder may not operate a fire hydrant in freezing weather or potentially freezing weather

A permit holder may draw water from a fire hydrant using only the hydrant wrench issued by the LRA

A person who damages a fire hydrant due to use of an unauthorized wrench shall be fully liable for the damage

A permit holder may not draw water through the 4 ½ inch nozzle

Fire hydrants valves shall be fully opened when in use

A permit holder shall fill all tanks and trucks from the top only and be

equipped by the permit holder with a permanent arrangement for an assured gap for filling and a backflow preventer

A permit holder may not obstruct a fire hydrant in a way that will prevent the fire department access to the fire hydrant

In no case will hydrant hoses be allowed to traverse areas exposed to vehicle traffic

A permit holder shall report any malfunctioning fire hydrant to the LRA.

SECURITY DEPOSITS: A security deposit will of \$50.00 daily may be required prior to obtaining a permit and held by the LRA in a non-interest bearing account and returned to the permit holder upon return of the fire hydrant wrench and payment of all fees.

CONSUMPTION FEES: The permit holder will be charged the rates as established by the LRA. (published with the water/sewer rates)

LRA FIRE HYDRANT USE APPLICATION/PERMIT

REQUIREMENTS OF USE:

_____ Customer initials acknowledge understanding of requirements listed in the Fire Hydrant Utilization Policy.

_____ Customer initials acknowledge they have received and reviewed the Procedures for Operating Fire Hydrant

_____ Customer initials acknowledge that water withdrawn from a fire hydrant is not considered to be potable

**Customer must provide proof of knowledge and competency to operate fire hydrant(s) properly.

**A \$25.00 delinquent fee may be applied to any payment received after the due date.

Today's Date ___/___/___ Desired Date of Use ___/___/___

Name_____

Company_____

Physical Address_____

Billing Address_____

Purpose (i.e.landscaping,construction,etc)_____

Location of Requested Hydrant_____

How will water be distributed? (check all that apply)

NOTE: Water Truck or Water Tank require a functioning air gap separation.

__ Water Truck __ Water Tank Other(Explain)_____

The undersigned applicant accepts responsibility for payment of all charges for water services provided by the LRA and agrees to comply with all regulations and rules as outlined in the LRA Fire Hydrant Utilization Policy

SIGNATURE _____

DATE _____

ISSUED BY _____

SCHEDULE 7: Application for Water Service Connection:

Application for Water Service Connection

Savanna Depot Park

Applicant:_____

Service Address:_____

Billing Address:_____

The undersigned requests a water service connection to the property described above and agrees that the installation and use of said connection shall be subject to state codes. It is further agreed that this service pipe and any extension of same shall not be connected or interconnected with any other water supply.

The undersigned agrees to pay for the service fees in accordance with the Water and/or Sewer Policy (ies) (copies available at LRA Office).

Please note that said fees shall be due and payable even if the service was not used. Service must be terminated to avoid charges. Please contact the LRA Office to terminate service.

Service shall be established or terminated by the owner only, except that the owner may by affidavit establish service in a tenant's name. Acceptance of payments from tenants shall not relieve the undersigned from the responsibility of and for the payment of any outstanding fees or service charges not paid when due.

The undersigned hereby states he, as the leaseholder/owner of said property has read the above and is familiar with the provisions of the policy (ies).

Date:_____ Signature:_____

FOR OFFICE USE ONLY
METER DATA:

SIZE:_____ MAKE:_____ NUMBER:_____

LOCATION:_____ READING:_____ SEALED:_____

INSTALLED ON_____ AT_____AM PM
BY_____

SCHEDULE 8: Affidavit to Establish Service in Tenants Name:

Affidavit to Establish Service in Tenants Name

Savanna Depot Park

Owner:_____

Service Address:_____

The undersigned does hereby certify that he is the leaseholder/owner of property at Savanna Depot Park.

He further certifies he agrees and guarantees the payment of all water and sewer service charges in connection with the above premise.

I _____ do further certify that I agree that the service account will be transferred or established in the following named person or company _____. The billing address is _____.

In witness whereof, I have hereunto set my hand and affixed my signature on the _____ day of _____ 20____.

Date:_____

Signature:_____

SCHEDULE 9: Termination of Water Service

Termination of Water Service

Savanna Depot Park

Service Address_____

Billing Address_____

The undersigned, as owner, hereby makes the application to terminate water and sewer services on _____(date) and agrees to pay any services fees in accordance with the Water and/or Sewer Policy(ies) (copies available at LRA Office).

A final bill will be mailed to the above address after the water department reads and removes the meter.

The undersigned hereby states, he, as the leaseholder/owner of the said property has read the above and is familiar with the provisions of the policy(ies) and related fees.

Date:_____ Signature:_____

FOR OFFICE USE ONLY
METER DATA:

SHUT OFF:_____ TEMPORARY:_____ (duration/i.e. seasonal)
PERMANENT_____ (non-payment)_____

NUMBER:_____ LOCATION:_____

READING:_____

METER REMOVED: _____YES _____NO

OFF AT CURB: _____YES _____NO

COMPLETED ON_____AT_____AM/PM

BY_____